

City of Estevan
Agenda
Regular Council Meeting
December 16, 2019 @ 6:00 pm

PRESENTATIONS

ADOPTION OF THE AGENDA

1. MINUTES

- a) Minutes of Council Meeting held on December 2, 2019

2. ORIGINAL COMMUNICATIONS, DELEGATIONS AND PETITIONS

- a) Suma 2020 Membership Fee
- b) Southeast Transportation Planning Committee Minutes Nov 26, 2019

3. WRITTEN REPORTS OF COMMITTEES

4. EXECUTIVE REPORTS

- a) City Clerk Revenue Sharing Declaration of Eligibility
- b) WTP Manager 2020 Chemical Tenders
- c) WTP Manager Water Quality Report for November 2019
- d) Building Inspector Building Permit Report for November 2020

5. INTRODUCTION OF BYLAWS

6. PUBLIC HEARINGS AND REPORTS

Public Hearing of Bylaw 2019-2017 Expansion to Police Station

7. GIVING NOTICE

8. MOTIONS FROM COMMITTEE

9. CONSIDERATION OF BYLAW

- a) Bylaw 2019-2017 to Amend Zoning for Police Building Expansion 2nd & 3rd reading
- b) Bylaw 2019-2018 Borrowing Bylaw for 2019-Capital Projects 2nd & 3rd reading

10. INQUIRIES

11. ADJOURNMENT

SOUTHEAST TRANSPORTATION PLANNING COMMITTEE

MEETING REPORT - November 26, 2019

A meeting of the Southeast Transportation Planning Committee Executive was held at the Carlyle Town Office, Tuesday, November 26, 2019, with the following in attendance.

Chris Baran – RM #155 Wolseley (Division 3 – Rural)
Steven Bendtsen (alternate for Dennis Hull) – RM #32 Reciprocity
John Brownlee – Town of Carlyle (Division 1 – Urban)
Kevin Kish – Town of Kipling (Division 3 – Urban)
Alan Lindsay – Senior Transportation Planner, MHI.
Dennis Moore – City of Estevan (Division 2 – Urban/CHAIRMAN)
Dan Nicurity – Town of Wawota (Division 4 – Urban)
Judy Riddell – Administrative Support
Gary Sweeting – RM #91 Maryfield (Division 4 – Rural)
James Trobert (alternate for Del Block) – RM #5 Estevan (Division 2 – Rural)

ABSENT: Del Block – RM #5 Estevan (Division 2 – Rural/2nd Vice); Marcel Henrion – RM #31 Storthoaks (Division 1 – Rural); Bill Huber – SARM Representative; Dennis Hull – RM #32 Reciprocity (Vice-Chair); Pat Jackson – SUMA Representative.

NOTE: Dennis Hull advised that he is stepping down as Vice-Chair effective immediately and that Steven Bendtsen will be attending meetings in his place.

ALSO PRESENT: Pat Shiels, Town of Stoughton; Ken Hammett, Town of Grenfell; Keith Erick, Town of Arcola

The Executive meeting was called to order at 9:30 a.m. by Chairman Dennis Moore.

THE FOLLOWING ITEMS OF BUSINESS WERE DISCUSSED:

MEMBERSHIP: Invoicing for 2020-2021 will be completed in December 2019. Fees will increase 10%.

Council Appointments 2019: (Appointments NOT renewed to date for 2019 underlined.)

RM's: Antler #61 – Rick Patron/Brian Poirier; Argyle #1 – Allen Henderson/Sheldon Jeffrey; Benson #35 – David Hoffort; Brock #64 – Paul Cameron; Browning #34 – Brian Fornwald/Pius Loustel; Coalfields #4 – Terry Sernick/ Leonard Johnson; Enniskillen #3 – Barry Fitzpatrick; Estevan #5 – Del Block/James Trobert; Martin #122 – Ray Donald; Maryfield #91 – Gary Sweeting; Moose Creek #33 – Kelvin Luedtke; Moosomin #121 – Dale McAuley; Moose Mountain #63 – Don Boutin; Mt. Pleasant #2 – Terry Macfarlane; Reciprocity #32 – Dennis Hull/Steven Bendtsen; Silverwood #123 – Marlin Stutt; Storthoaks #31 – Marcel Henrion/Rick Dancey; Tecumseh #65 – Tom Breault; Walpole #92 – John White/Wade Porter; Wawken #93 – Hector Lamontagne/Darrell Petterson.
TOWNS/CITY: Bienfait – No appointment to date; Estevan – Dennis Moore; Kennedy – Linc Brickley; Kipling – Kevin Kish; Stoughton – Pat Shiels; Wawota – Dan Nicurity.

CODE OF CONDUCT DOCUMENT: This document is to be reviewed. A Statement of Compliance is to be signed each year by each Committee member and staff.

RM Maryfield #91—(SW Manitoba Planning Group): The RM of Maryfield #91 has corresponded with Manitoba Infrastructure (Dec 2018) with the purpose of proposing that #257 from Cromer/Elkhorn corner (PR 257) to Virden be upgraded to primary to assist SK and SW MB producers to market their product to all of MB. A letter was sent to Whitney Street, SW MB Planning Group, from the SETPC requesting an update on any progress that had been made regarding this concern. A reply was received from Ms. Street indicating the following:

'To date the priority has been to remove spring road restrictions on PR 256. Recent improvements to PR 256 have resulted in the change of loading classification to RTAC from PTH 2 to the terminals (north of Cromer). Other priorities have been to upgrade the bridge structures on PTH 83. These have all now been upgraded. Additional improvements to the gravel road network have included work on PR 255, PR 256 (north of PTH 1) and PR 542. All of these improvements are a result of the cooperative efforts of this working group.'

SETPC TRANSPORTATION UPDATE: An update to the Transportation Plan was prepared and presented to MHI ADM Blair Wager November 25, 2019. Deputy Minister Fred Antunes was in attendance along with other MHI personnel. Alan Lindsay suggested that this grassroots presentation may be considered on a yearly basis, as an opportunity to present priorities and have a discussion as to their value.

CODE OF CONDUCT DOCUMENT: To be reviewed and presented at the next meeting.

FACT SHEETS: To be sent to all SETPC members. (Winter Maintenance, Winter Road Condition Terminology, Right of Way Mowing, Roadside Development)

Chairman _____ Secretary _____ Date _____

ROAD UPDATES/CONCERNS: (Note: Kurt Whitford, MHI was in attendance to report.)

- Kurt Whitford reported that the rumble strips on #47, south of #13 at the Stoughton intersection will not be reinstalled.
- #47 from #361 to Estevan is rutted badly and is becoming a safety issue – needs resurfacing.
- #47 at Ocean Man to Lost Horse Hills is in poor condition. *(Note: Kurt Whitford was not present when this was discussed.)*
- #9 Alameda to Carlyle very rough and has been added to the SIP (Safety Improvement Program) to be ranked and prioritized. NOTE: United Paving completed a patch job at the Doty corner and it looks very nice. It was noted there was some ridging where the patching met the old pavement.
- The RM of Reciprocity and MHI partnered for the clay capping of #361 Alida to #8. Work commenced late summer, and six miles have been brought up to grade. First 3 miles has gravel incorporated. The project is now 90% complete. SaskCon is the contractor and is doing good work. *(Note: Kurt Whitford was not present when this was discussed.)*
- Bridge between Arcola and Carlyle has had an excellent repair – very smooth.
- RM Reciprocity project (a jurisdictional transfer) on #318 south from Alida is completed and is very nice. Question as to whether it will continue to be referred to as #318 since it is no longer under provincial jurisdiction. Alan Lindsay will investigate and report back. *To be updated at the next meeting. (Note: Kurt Whitford was not present when this was discussed.)*
- Kurt Whitford reported that brush clearing has commenced on #9 between the #48 junctions – sprayed and cut both sides.
- Rail crossing still on the radar – Peebles. Alan Lindsay reported CN was contacted regarding Peebles and was initially told work would commence Spring 2019. *Gordon Haines agreed to contact CN.*
- CP upgraded to cement at the Bienfait in-town crossing October 2019, an excellent job.
- #48-1 -- Construction complete and looks very nice.
- The six to eight kilometers of #605 north of Bienfait is in very poor condition and continues to be the source of many complaints. *(Note: Kurt Whitford was not present when this was discussed.)*
- #13 from the MB border to Carlyle is in poor condition. Kurt Whitford indicated this is still on the radar but not on any official list.
- RM financing for bridge repair still a concern.
- Brush clearing has commenced in the Kisbey area.
- Ken Hamnett noted that the town of Grenfell has concerns with the service road on #47 north of #1 (old highway).
- Kurt Whitford noted that the Sign crew works year round, but can't just pop in a sign due to liability.
- A railway crossing sign at Fairlight has been propped up with three boards for an extended length of time. Needs attention.

BUSINESS ARISING/COMMITTEE REPORTS:

MHI: Alan Lindsay was in attendance. No additional information to present.

SARM: Bill Huber was not in attendance but asked that Season's Greetings be extended to all!

SUMA: Pat Jackson was not in attendance.

NEXT REGULAR MEETING – Tuesday, January 28, 2020 – 9:30 a.m. Carlyle Town Office.

Adjournment: Kevin Kish. 11:45 a.m.

NOTE: All SETPC meetings are open to representatives from member municipalities, but voting privileges are granted to the Executive Working Committee (EWC) only. The EWC is comprised of elected or appointed municipal representatives who have been nominated and elected to the Executive Committee at the Annual General Meeting held each year in March. Per diems and mileage are paid to EWC members only. For more information, call Judy Riddell, Administrator, (306) 453-2557.

SOUTHEAST TRANSPORTATION PLANNING COMMITTEE

Box 446, Carlyle, Saskatchewan S0C 0R0

Phone (306) 453-2557 Email: judyriddell@sasktel.net

December 11, 2019

SETPC MUNICIPALITIES – URBAN & RURAL

INVOICE ATTACHED

GREETINGS!

As we look forward to the new year of 2020, the SETPC Executive Working Committee would like to thank all our municipalities in the south east region for their input and support over the past 22 years.

The SETPC continues to work closely with the Ministry of Highways and Infrastructure (MHI) striving to achieve a strategic long-term sustainable integrated transportation system for the province of Saskatchewan which supports economic and social development, and has done so since its inception in 1997.

The SETPC believes that the sustainability of Saskatchewan's transportation infrastructure is of vital importance to the future of the province. A sustainable transportation system can be described as one that reconciles the long-term economic, social, and environmental interests, financial constraints and goals for the stakeholders in the system.

It's this understanding of the challenges and opportunities of the transportation network that enables the collaborative working relationship between the SETPC-EWC and MHI. The SETPC-EWC is very proud of the accomplishments that have been jointly achieved with MHI in recent years with regards to transportation infrastructure in the SETPC area.

Part of the SETPCs role is to be the 'eyes on the ground' at the local and regional levels. Increased exports and resource development in the region have created demands for new infrastructure and increased pressure on the existing network. Through continued diligence and by remaining alert to changing circumstances, the EWC has presented MHI with local priorities that ensure public expenditures are as effective as possible. Having the EWC capture and communicate this information in a timely and collaborative manner to key stakeholders, enables MHI to plan for and deliver projects.

To that end, the SETPC-EWC encourages member municipalities to participate in the monthly EWC meetings by attending and communicating issues in a thoughtful manner. After discussion, matters may be tabled for further discussion, passed back to the stakeholders with suggestions for additional information or actions, forwarded to MHI or other agency for consideration, or in rare instances rejected as being not an appropriate issue.

FINANCIAL UPDATE:

It should be noted that the level of contribution by MHI has been decreased from the original grant of \$20,000 to \$15,000.

- The SETPC continues to attract municipal support through memberships. (Note: The membership fee will be increased by 10% for 2020/2021.)
- Meeting costs are kept to a minimum through the use of donated meeting rooms;
- Per diem and mileage rates are less than those paid by most municipalities, but are kept at a level that compensates somewhat for time lost at work. Meeting attendance is high.
- An annual Review is conducted rather than an Audit, a significant saving.
- A Transportation Plan Update was completed by WSP/MMM Group in 2017 at the request of MHI. This was a significant unforeseen expense.

The SETPC EWC understands that the economy of SE Saskatchewan continues to be a challenging one. We sincerely appreciate the financial support of our municipal members who continue to provide the 'eyes to the ground' input that is essential for a consultative and interactive working relationship.

We look forward to working together with you in 2020.

Yours truly,

South East Area Transportation Planning Committee

Dennis Moore, Chairman

****An invoice is attached for your convenience.**



DATE: December 5, 2019

TO: Mayor Roy Ludwig and Council

SUBMITTED BY: Judy Pilloud, City Clerk

RE: 2019 MUNICIPAL REVENUE SHARING DECLARATION OF ELIGIBILITY

ITEM OR INQUIRY

The Ministry of Government Relations has been doing a complete review of the Municipal Revenue Sharing Grant program. Municipal Revenue Sharing Grants can be used to encourage effective local governance. To support this objective Government Relations is implementing annual eligibility requirements for all municipalities to receive their unconditional Municipal Revenue Sharing Grants.

RECOMMENDATIONS

It is recommended that we pass the attached resolution so there is no disruption in the 2020 Municipal Revenue Sharing Grants.

DELEGATED AUTHORITY

For continued grant funding allow the City Manager, City Treasurer, and City Clerk to execute required reporting annually.

Respectfully Submitted

Judy Pilloud, City Clerk

The Council of The City of Estevan confirms that the City of Estevan meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks of the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements; as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.



DATE: December 11, 2019

TO: Jeff Ward, City Manager – Mayor and Council

SUBMITTED BY: D. Shane Bucsis, Water and Wastewater Superintendent

RE: Water Treatment Plant Treatment Chemical Tender 2020

ITEM OR INQUIRY

A public tender opening was held at City Hall at 3:00 PM Tuesday, December 10, 2019 for the treatment chemicals used at the Water Treatment Plant.

BACKGROUND AND DISCUSSION

Every year we have companies submit pricing for water treatment chemicals for the following year. The chemicals we tender out are Potassium Permanganate, Aluminum Sulphate, Liquid Chlorine, Hydrofluosillic Acid, Ammonium Sulphate and Sodium Hydroxide Solution. For our tendering process all our bids

- All prices include taxes and shipping.
- Deposits are not included and are credited back once containers are returned
- Chemicals must be certified as NSF (food grade safe) certified
- Univar did not submit a bid; In the past they did not guarantee their pricing for the year, so they have been previously omitted
- Brenntag and Cleartech came in with the same price per Kg for Chlorine Tonners. As our tender guidelines if 2 prices are the same, we have the right to go with the same person awarded last year. In this case Cleartech was awarded the contract last year
- There is a slight difference between Cleartech and Brenntag in the final cost for Chlorine due to Tonneur Rounding calculations.
- With switching to the new water source the chemicals we use will change. The values for the tender is estimated chemical usage.

OPTIONS & SOLUTIONS

The tenders were as follows:

Aluminum Sulphate - Water Treatment Plant

Border Chemical Company Ltd.	\$ 76,020.00 (\$362.00/tonne)
Chemtrade West Ltd	\$ 90,720.00

Liquid Chlorine – Water Treatment Plant

Brenntag Canada Inc.	\$ 21,337.34
ClearTech Inc.	\$ 21,332.64 (\$1.12/Kg)

Potassium Permanganate – Water Treatment Plant

ClearTech Inc.	\$ 22,596.00
Brenntag	\$ 22,554.00 (\$5.37/Kg)

Ammonium Sulphate – Water Treatment Plant

ClearTech Inc.	\$ 17,377.50
Brenntag	\$ 15,225.00 (\$2.90/Kg)

Hydrofluosilic Acid HFS (fluoride)

ClearTech Inc.	\$ 11,583.94
Brenntag Canada Inc.	\$ 10,470.60 (\$1.385/KG)

Sodium Hydroxide Solution

Brenntag Canada Inc.	\$ 61,005.00 (\$0.83/Kg)
ClearTech Inc.	\$ 63,945.00

RECOMMENDATIONS

Moving Epevan Forward →

- This division recommends the tenders be awarded to the lowest bidders as follows:
- Aluminum Sulphate tender be awarded to Border Chemical as per their tendered price of \$76,020.00 shipping included. A 4% increase in pricing from last year.
 - Chlorine for the Water Treatment Plant tender be awarded to Clear Tech as per their tendered price of \$21,332.64 shipping included. A 2% increase in pricing from last year.
 - KMnO4 for the Water Treatment Plant tender be awarded to Brenntag as per their tendered price of \$22,554.00 shipping included. A 0.7% increase in pricing from last year.
 - Ammonium Sulfate for the Water Treatment Plant tender be awarded to Brenntag as per their tendered price of \$15,225.00 shipping included. A 4% increase in pricing from last year.
 - HSF Acid (Fluoride) tender be awarded to Brenntag as per their tendered price of \$10,470.60 shipping included. There was a 4% increase in pricing from last year.
 - Sodium Hydroxide Solution Tenders be awarded to Brenntag as per their tendered price of \$61,005.00 shipping included. There was a 3% decrease in pricing from last year.

DELEGATED AUTHORITY

The disposition of this report is within City Council's authority, and the WT/WWT business Division is waiting authorization from Council to proceed with using the noted distributors for the supply of water treatment chemicals for 2020.



DATE: Dec 3rd 2019

TO: Jeff Ward, City Council

SUBMITTED BY: Shane Bucsis, WTP/WWTP Manager

RE: November 2019 Monthly Water Quality Report

The Environmental Management and Protection Act state that the operator staff of the Water Treatment Plant must inform the owner (Council) of the quality of water leaving the treatment facility on a monthly basis. I present the following information for this purpose for the month of November 2019.

We treated a total of 143,810,800 liters of water and pumped 118,788,520 liters into the distribution system for the month. There were no plant upsets and all regulated parameters were below government regulations except THM's. We are addressing in the new construction of a raw water line.

Under Water Security Agency guidelines, we are to inform the owner (council) of breaks within the distribution system. We operate under a self-governing approved process to ensure breaks are repaired correctly and public safety is ensured. There was three water break for the month of November.

Month Testing Requirements of the City of Estevan Water Utility as Ordered by the Permit to Operate Waterworks May 2018 to July 2020

Testing Requirements of the Act	Parameter	Failure to meet Regulations
Bacteriological (off-site testing)	Three (3) Samples every week from representative locations in the distribution system. Repeat and Special samples resulting from follow-up to a contaminated regular sample are not considered as regular sample submission.	Yes

Chlorine Residual (on-site testing)	Continuously for total chlorine residual in the water entering the distribution system; AND Once (1) every 4 hours for free chlorine residual in the treated water from the filter effluent from each filter; AND At the same frequency and locations as for bacteriological sampling, for total chlorine residual.	None
Monochloramine and Free Ammonia (on-site testing)	At least once (1) per day in the water entering the distribution system;	None
Turbidity (on-site testing)	Continuously from the treated water from the filter effluent from each filter and at least once (1) per day from water entering the distribution system; AND at the same frequency and locations as for bacteriological sampling.	None
Fluoride (on-site testing)	At least twice (2) per day in the water entering the distribution system;	None
Fluoride (off-site testing)	Once (1) every week from representative locations in the distribution system.	None
Chemical -General(off-site testing)Alkalinity, Bicarbonate, Calcium, Carbonate, Chloride, Conductivity, Fluoride, Hardness, Magnesium, Nitrate, pH, Sodium, Sulphate, Total dissolved solids	Once (1) every 3 months, from the treated water at the treatment plant. One sample must be taken in each of the following periods: January to March, April to June, July to September and October to December.	None
Chemical – Health Category (off-site testing) Aluminum, Antimony, Arsenic, Barium, Boron, Cadmium, Chromium, Copper, Iron, Lead, Manganese, Selenium, Silver, Uranium, Zinc	Once (1) every year from the treated water at the water treatment plant.	None

Pesticides (off-site testing) Atrazine, Bromoxynil, Carbofuran, Chlorpyrifos, Dicamba, 2,4-D, Diclofop-methyl, Dimethoate, Malathion, MCPA, Pentachlorophenol, Picloram, Trifluralin	Once (1) every 2 years, from the treated water at the water treatment plant. The next sample to be taken in the 2018 and 2020 calendar year.	None
Trihalomethanes (off-site testing)	Twice (2) every 3 months from the water in the water distribution system. Two samples must be taken in each of the following periods of every year: (January to March, April to June, July to September, and October to December) Samples are to be collected from a representative location at the extremities of the distribution system.	Out of Compliance
Haloacetic Acids (HAA5) (off-site testing)	Twice (2) every 3 months from the water in the water distribution system. Two samples must be taken in each of the following periods of every year: (January to March, April to June, July to September, and October to December) Samples are to be collected from a representative location at the extremities of the distribution system.	None
Cyanide and Mercury(off-site testing)	Once (1) every year from treated water at the water treatment plant.	None

Organics (off-site testing) Benzene, Benzo(a)pyrene, Carbontetrachloride, Dichlorobenzene 1,2, Dichlorobenzene 1,4, Dichloroethane 1,2, Dichloroethylene 1,1, Dichloromethane, Dichlorophenol 2,4, Ethylbenzene, Monochlorobenzene, Perfluorooctanesulfonate, Perfluorooctanoic Acid, Tetrachloroethylene, Tetrachlorophenol 2,3,4,6, Toluene Trichloroethylene, Trichlorophenol 2,4,6, Vinyl chloride, Xylene	Once (1) every 2 years, from the treated water at the water treatment plant. The next sample to be taken in the 2018 and 2020 calendar year.	None
Microcystin LR or total Microcystin toxins Treated Water (off-site testing)	Once (1) every month from the treated water at the water treatment plant during the algal bloom period (May, June, July, August, September, and October)	None
Microcystin LR or total Microcystin toxins Raw Water (off-site testing)	Once (1) every month from the raw water at the water treatment plant during the algal bloom period intake (May, June, July, August, September, and October)	None
Giardia and Cryptosporidium (off-site testing)	Once (1) every 6 months and following upsets or significant events that may affect raw water quality, from the raw water entering the water treatment plant.	None
Ultraviolet Intensity (mW/cm ²) of each lamp, Lamp Status, and Flow Rate (on-site testing)	Continuously for each Ultraviolet reactor.	None
Ultraviolet Transmittance at 254nm (on-site testing)	At least once (1) per week in the water entering the Ultraviolet reactor.	None

**Month Testing Requirements of the City of Estevan Water Treatment Plant
Waste Water Discharge as Ordered by the Permit to Operate Waterworks
May 2018 to July 2020**

Testing Requirements of the Act	Parameter	Failure to meet Regulations
Chlorine Residual (on-site testing)	Once (1) every week for total residual in the water entering the receiving environment.	None
Aluminum (on-site testing)	Once (1) every month from a sample collected from the water entering the receiving environment	None
pH (on-site testing)	Once (1) every week from a sample collected from the water entering the receiving environment.	None
Dissolved Oxygen (on-site testing)	Once (1) every week in the water entering the receiving environment.	None
Total Suspended Solids (on-site testing)	Once (1) every month from a sample collected from the water entering the receiving environment.	None
Acute Lethality (off-site testing)	Once (1) every year from a sample collected from the water entering the receiving environment.	None

Water breaks for the month of November

Date	Location	Contractor/Workers	Description	Cover
Nov-13-19	1020 6th/Souris	Geneo/F&L Lorett Matt Janice	A leak showed in front of Kendalls on Souris ave. We dug down to expose a crack at the bell. We cut out the old and put in a 27" piece and attached with Hymax (200mm)	Asphalt
Nov-14-19	809 Valley	Small Iron Cordell Don Eddie Janice	A leak showed up in front of the driveway. We dug down to find 3 little holes next to the bell. We cut out 2 bells and replaced a 102" piece of 150mm pipe and attached with Hymax.	Asphalt Barrier Curb
Nov-14-19	809 Valley	Small Iron Cordell Don Matt Janice	Another leak showed just east of the last break. Excavated down and found another broken ball. Cut out 2 bells and replaced with 130" of C-900 and attached to the last repair with Hymax and then on to cast iron on the east side. Will hold until the next time	Asphalt Barrier Curb

CITY OF ESTEVAN BUILDING PERMIT REPORT

November of 2019

	# of Permits		# of Units		Dollar Values	
	2019	2018	2019	2018	2019	2018
TOTAL						
This Month	2	1	0	0	\$10,000	\$2,000
TOTAL	30	33	3	2	\$1,933,349	\$2,039,000
SINGLE FAMILY (SF)						
This Month	0	0	0	0	\$0	\$0
To Date	3	1	3	1	\$641,375	\$320,000
MULTI-FAMILY (MF)						
This Month	0	0	0	0	\$0	\$0
To Date	0	0	0	0	\$0	\$0
COMMERCIAL (C)						
This Month	0	0	0	0	\$0	\$0
To Date	0	1	0	0	\$0	\$75,000
INDUSTRIAL (M)						
This Month	0	0	0	0	\$0	\$0
To Date	0	0	0	0	\$0	\$0
INSTITUTIONAL (I)						
This Month	0	0	0	0	\$0	\$0
To Date	0	0	0	0	\$0	\$0
GARAGES (G)						
This Month	0	0	0	0	\$0	\$0
To Date	4	6	0	0	\$120,000	\$643,500
MISCELLANEOUS (MISC)						
This Month	2	1	0	0	\$10,000	\$2,000
To Date	23	25	0	1	\$1,171,974	\$1,000,500

City of Estevan
 Building Permit Monthly Breakdown
 January 01, 2019 to December 31, 2019 Summary

Type of Construction		Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
SINGLE FAMILY:	Permits	0	0	0	0	1	1	0	1	0	0	0	0	3
	Value	\$0	\$0	\$0	\$0	\$120,000	\$350,000	\$0	\$171,375	\$0	\$0	\$0	\$0	\$641,375
MULTI-FAMILY:	Permits	0	0	0	0	0	0	0	0	0	0	0	0	0
	Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
COMMERCIAL:	Permits	0	0	0	0	0	0	0	0	0	0	0	0	0
	Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INDUSTRIAL:	Permits	0	0	0	0	0	0	0	0	0	0	0	0	0
	Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INSTITUTIONAL:	Permits	0	0	0	0	0	0	0	0	0	0	0	0	0
	Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GARAGES:	Permits	0	0	0	0	2	0	0	2	0	0	0	0	4
	Value	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$120,000
MISCELLANEOUS:	Permits	1	1	2	5	4	3	1	1	2	1	2	0	23
	Value	\$1,500	\$45,000	\$26,800	\$203,800	\$477,900	\$10,300	\$3,000	\$75,000	\$298,174	\$20,500	\$10,000	\$0	\$1,171,974
Mos. Totals	Permits	1	1	2	5	7	4	1	4	2	1	2	0	30
	Value	\$1,500	\$45,000	\$26,800	\$203,800	\$647,900	\$360,300	\$3,000	\$316,375	\$298,174	\$20,500	\$10,000	\$0	\$1,933,349
TOTAL TO DATE:	Permits	1	2	4	9	16	20	21	25	27	28	30	30	
	Value	\$1,500	\$46,500	\$73,300	\$277,100	\$925,000	\$1,285,300	\$1,288,300	\$1,604,675	\$1,902,849	\$1,923,349	\$1,933,349	\$1,933,349	

BYLAW #2019-2017

A BYLAW OF THE CITY OF ESTEVAN TO AMEND ZONING BYLAW #2010-1834, AND CORRESPONDING ZONING MAP, BEING A BYLAW OF THE CITY OF ESTEVAN TO REGULATE THE USE OF LAND AND LOCATION OF BUILDING AND OTHER STRUCTURE IN THE CITY OF ESTEVAN, SO AS TO PROVIDE FOR AN ADDITION TO THE ESTEVAN POLICE STATION .

WHEREAS, the Council of the City of Estevan, in the Province of Saskatchewan has deemed it necessary to construct an addition to the existing Estevan Police Service Building.

AND WHEREAS, it has been determined that the subject property should be within the same zoning district which allows for Protective and Emergency Services as the primary Estevan Police Service Building.

AND WHEREAS, Notice of such proposed amendment has been advertised as required by the *Planning and Development Act, 2007*, as amended, following first reading.

NOW THEREFORE, the Council of the City of Estevan, in open meeting, enacts as follows;

- 1) That the land described below and graphically on attached Schedule "A" be amended from Residential R4 District to Commercial District (C1).

Plan: 12675
Block: 41
Lot: 19

- 2) This Bylaw shall take force and be in effect on 3rd and Final reading thereof:

CITY OF ESTEVAN

**_____
ROY LUDWIG, MAYOR**

**_____
JUDY PILLOUD, CITY CLERK**

Read a First Time this 2nd day of December, 2019 A.D.

Read a Second Time this _____ day of _____, 2019 A.D.

Read a Third and Final time, Approved, and Adopted for use by
The City of Estevan this _____ day of _____, 2019 A.D.

BYLAW 2019-2018

A BYLAW OF THE CITY OF ESTEVAN TO PROVIDE FOR BORROWING THE SUM OF \$2,000,000 FOR THE PURPOSE OF POWER DODGE ICE CENTER FACILITY UPGRADES, CENTENNIAL SPRAY PARK, POLICE STATION BUILDING ADDITION AND SOURCE WATER INTAKE PIPELINE PROJECT

WHEREAS under the authority of Section 134 (1) of the *Cities Act*, the purpose of this Bylaw is to authorize the borrowing of money for the construction of various capital works projects in the City of Estevan as follows:

Power Dodge Ice Center Facility Upgrades	250,000
Centennial Spray Park	250,000
Police Station Building Addition	500,000
Source Water Intake Pipeline Project	1,000,000
TOTAL	<u>\$2,000,000</u>

THEREFORE, the Council of the City of Estevan in Council assembled hereby enacts as follows:

1. The amount of money being borrowed will be \$2,000,000.
2. The money will be used for the purpose of Power Dodge Ice Center Facility Upgrades, Centennial Spray Park, Police Station Building Addition and Source Water Intake Pipeline Project

Power Dodge Ice Center Facility Upgrades	250,000
Centennial Spray Park	250,000
Police Station Building Addition	500,000
Source Water Intake Pipeline Project	1,000,000
TOTAL	<u>\$2,000,000</u>

3. Pursuant to Section 134(1) of *The Cities Act*, the City of Estevan has Saskatchewan Municipal Board approval to incur the above debt in the amount of \$2,000,000.00.

(a)The amount of said debt shall be payable in quarterly installments with interest at an indicative all-in-swap rate of two decimal twenty (2.20%) per cent per annum, over a ten-year period.

(b) Funds are authorized to be borrowed through a Bankers' Acceptance Loan. An Interest Rate Swap (IRS) transaction, negotiated with the Royal Bank of Canada, would be used to fix the rate on the Bankers' Acceptance Loan (BAL).

(c) The underlying interest rate swap and credit spread on the loan will fix the rate for 10-years at an indicative swap rate of 2.20% plus a credit spread of 0.61%, which equals an indicative all-in-rate of **2.81%**. Given the market volatility of interest rate swap rates, and the need for administrative and legal processing of the loan, the before mentioned indicative interest rate swap may fluctuate over time, thus requiring an interest rate swap contract not to exceed a swap rate of 2.75%, which when combined with the credit spread of 0.61% on the loan would equal an all-in-rate of not more than **3.36%**, assuming the swap is executed in a timely manner.

4. Blended payments of principal and interest will be provided quarterly.
5. Source of repayment will be from the General Revenue fund of the City of Estevan.
6. This bylaw will take effect on the day of passing thereof.

City of Estevan

Roy Ludwig
Mayor

Judy Pilloud
City Clerk

READ a first time this 2nd day of December 2019

READ a second time this 16th day of December 2019

READ a third time this 16th day of December 2019