



City of Estevan



AGENDA REGULAR COUNCIL MEETING

October 7, 2019 at 6:00 pm

PRESENTATIONS

Fire Safety Week Proclamation – *Chief Dale Feser*

ADOPTION OF THE AGENDA

1. MINUTES

- a) Minutes of Council Meeting held on September 23, 2019

2. ORIGINAL COMMUNICATIONS, DELEGATIONS AND PETITIONS

- a) Gord and Elaine Austin – Good Sams Club
- b) Southeast Transportation Planning Committee Minutes of September 24, 2019
- c) GFL Cart Report for August 2019

3. WRITTEN REPORTS OF COMMITTEES

4. EXECUTIVE REPORTS

- a) Engineering – Tender ES .03-2019 Airport Drainage
- b) Land Development – Subdivision Request 130 Souris Avenue & Cundall Drive
- c) Building Permit Report for September 2019

5. INTRODUCTION OF BYLAWS

6. PUBLIC HEARINGS AND REPORTS

7. GIVING NOTICE

8. MOTIONS FROM COMMITTEE

- a) National Veterinary Technician Week October 13 – 19, 2019

9. CONSIDERATION OF BYLAWS

10. INQUIRIES

ADJOURNMENT



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City of Estevan

PROCLAMATION

FIRE PREVENTION WEEK

WHEREAS, the City of Estevan is committed to ensuring the safety and security of all those living in and visiting Estevan; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, when the smoke alarm sounds Estevan's residents may have less than two minutes to escape to safety; and

WHEREAS, Estevan's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Estevan's residents should make a home escape plan, drawing a map of each level of the home, showing all doors and windows; and

WHEREAS, Estevan's residents should practice the home fire escape plan with everyone in the household, including visitors; and

WHEREAS, Estevan's residents should practice the home fire escape drill at least twice a year, during the day and at night; and

WHEREAS, Estevan's residents should teach children to escape on their own in case adults can't help them; and

WHEREAS, Estevan's residents should make sure everyone in the home knows how to call 9-1-1 or the local emergency number from a cell phone or a neighbor's phone; and

WHEREAS, Estevan's residents should practice using different ways out; and

WHEREAS, Estevan's residents in a real emergency should get low and go under the smoke to get out quickly; and

WHEREAS, Estevan's residents should get out and stay out, never going back inside the home for people, pets, or things; and

WHEREAS, Estevan's residents are responsive to public education measures and are able to take action to increase their safety from fire, especially in their homes; and

WHEREAS, the 2019 Fire Prevention Week theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape" effectively serves to remind us that we need to take personal steps to increase our safety from fire.

THEREFORE, I Roy Ludwig, Mayor of Estevan, do hereby proclaim October 6-12, 2019, as Fire Prevention Week throughout this city, and I urge all the people of Estevan to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Estevan Fire Rescue Services during Fire Prevention Week 2019.

Roy Ludwig
Mayor

Minutes of the Regular Council Meeting of the City of Estevan held in the Council Chambers on Monday September 23, 2019 at 6:00 p.m.

Present were: Deputy Mayor Trevor Knibbs, Councillors: D. Moore, G. Hoffort, S. Veroba, L. Yanish, City Clerk Judy Pilloud, City Manager Jeff Ward, City Treasurer Trudy Firth, and Building Official Jade Volesky, Craig Johnson, Richard Neufeld, representatives of the media (R. Godfrey, E. Mitchelle, D. Willberg)

Agenda

2019-164

Motion moved by Councillor Hoffort by Councillor Veroba, to approval of the agenda as presented.

Motion Carried Unanimously

Minutes

2019-165

Motion moved by Councillor Moore, seconded by Councillor Yanish, that the Minutes of the Regular Council Meeting held on August 26, 2019, be adopted as presented.

Motion Carried Unanimously.

Original Communications, Delegations and Petitions

Resignation of Building Inspector Justin Charron

2019-166

Motion moved by Councillor Yanish, seconded by Councillor Hoffort, to accept the resignation of City of Estevan Building Inspector Justin Charron.

Motion Carried Unanimously.

**Appointing Jade Volesky
As Building Inspector**

2019-167

Motion moved by Councillor Hoffort, seconded by Councillor Veroba, to appoint Jade Volesky as the Official Building Inspector for the City of Estevan effective immediately.

Motion Carried Unanimously

**Southeast Transportation
Committee Minutes**

2019-168

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, that the Southeast Transportation Committee Minutes of July 23, 2019, be accepted as presented.

Motion Carried Unanimously

**United Way Give
Where U Live
Banner Request**

2019-169

Motion moved by Councillor Veroba, seconded by Councillor Moore, that the United Way correspondence be accepted as presented and allow United Way to post banners in 12 locations within the City on grassy areas or flower pots with consideration to sight lines for traffic and ensure the signage will be removed by October 20, 2019.

Motion Carried Unanimously

Executive Reports

**Water Quality Report
For August 2019**

2019-170

Motion moved by Councillor Veroba, seconded by Councillor Moore, that the Water Quality Report for the month of August 2019 be accepted as presented.

Motion Carried Unanimously

**Building Official
Building Permit Report for
for August 2019**

2019-171

Motion moved by Councillor Yanish, seconded by Councillor Hoffort, that the Building Permit Report for the month of August 2019 be accepted as presented.

Motion Carried Unanimously

**Fire Chief
Fire Reports for
April – August 2019**

2019-172

Motion moved by Councillor Veroba, seconded by Councillor Moore, that the Fire reports for the months of April, May, June, July and August 2019 be accepted as presented.

Motion Carried Unanimously

Consideration of Bylaws

**Bylaw 2019-2016
To Amend Building Bylaw
Increasing Fee for Termination**

2019-173

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, that Bylaw 2019-2016 to Amend Building Bylaw 2014 – 1662 to increase the fee for termination of services within the City of Estevan, be taken as having been given second reading.

Motion Carried Unanimously.

2019-174

Motion moved by Councillor Yanish, seconded by Councillor Veroba, that Bylaw 2019-2016, as annexed to these Minutes, be taken as having been given third and final reading, approved and adopted for use by the City of Estevan.

Motion Carried Unanimously

Committee

2019-175

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, to move into Committee of the Whole.

Motion Carried Unanimously

Open

2019-176

Motion moved by Councillor Veroba, seconded by Councillor Yanish, that Council move into Open Meeting.

Motion Carried Unanimously

Adjournment

2019-177

Motion moved by Councillor Yanish, seconded by Councillor Moore, that the meeting be adjourned, the time being 8:45 p.m.

Motion Carried Unanimously.

Trevor Knibbs, Deputy Mayor

Judy Pilloud, City Clerk

My wife and I are members of the Good Sams club. Good Sams is an organization in the US and Canada. The club is for people with campers and motorhomes who like to travel and socialize. Every spring the Saskatchewan group have a rally for the Sask members. A Rally brings in up to 200 rigs. I have been trying for 2 years to have such a rally in Estevan. 2 years ago Good Sams contacted the city 5 times to get things started. The city never returned any of those calls so the Rally was held in north Battleford. I tried again to get the city and Good Sams for a Rally in the spring of 2020. The President of Good Sams Sask, Mr. Doug Barker from Kyle made 4 trips to Estevan to get things going. He also met with Mr. Ludwig our Mayor. In those visits he never did get a price on the facilities we would need for a Rally. So the Rally is being held in Outlook. Spring in 2021 is already booked, next opening is the spring of 2022. They were just looking for a price. It's too bad the city couldn't get their act together. People spend money like fuel - Food shopping. And a portion of the profit is given back to the city. Caters will be needed - more profit for an organization. Cities that had a rally want another one. These Progressive cities like ~~we~~ we need. Explain??

Gordon and Elaine Austin

SOUTHEAST TRANSPORTATION PLANNING COMMITTEE

MEETING REPORT -- September 24, 2019

A meeting of the Southeast Transportation Planning Committee Executive was held at the Carlyle Town Office, Tuesday, September 24, 2019, with the following in attendance.

John Brownlee – Town of Carlyle (Division 1 – Urban)
Marcel Henrion – RM #31 Storthoaks (Division 1 – Rural)
Kevin Kish – Town of Kipling (Division 3 – Urban)
Alan Lindsay – Senior Transportation Planner, MHI
Dennis Moore -- City of Estevan (Division 2 – Urban/CHAIRMAN)
Dan Nicurity – Town of Wawota (Division 4 – Urban)
Judy Riddell – Administrative Support
Gary Sweeting – RM #91 Maryfield (Division 4 – Rural)
James Trobert (alternate for Del Block) – RM #5 Estevan (Division 2 – Rural)

ABSENT: Chris Baran – RM #155 Wolseley (Division 3 – Rural); Del Block -- RM #5 Estevan (Division 2 – Rural/2nd Vice); Bill Huber – SARM Representative; Dennis Hull -- RM #32 Reciprocity (Vice-Chair); Pat Jackson – SUMA Representative.

ALSO PRESENT: Kelvin Luedtke, RM #33 Moose Creek; Pat Shiels, Town of Stoughton;

The Executive meeting was called to order at 9:30 a.m. by Chairman Dennis Moore.

THE FOLLOWING ITEMS OF BUSINESS WERE DISCUSSED:

Council Appointments 2019: (Appointments NOT renewed to date for 2019 underlined.)

RM's: **Antler #61** – Rick Patron/Brian Poirier; **Argyle #1** – Allen Henderson/Sheldon Jeffrey; **Benson #35** – David Hoffort; **Brock #64** – Paul Cameron; **Browning #34** – Brian Fornwald/Pius Loustel; **Coalfields #4** – Terry Sernick/ Leonard Johnson; **Enniskillen #3** – Barry Fitzpatrick; **Estevan #5** -- Del Block/James Trobert; **Martin #122** – Ray Donald; **Maryfield #91** – Gary Sweeting; **Moose Creek #33** – Kelvin Luedtke; **Moosomin #121** – Dale McAuley; **Moose Mountain #63** – Don Boutin; **Mt.Pleasant #2** – Terry Macfarlane; **Reciprocity #32** – Dennis Hull/Steven Bendtsen; **Silverwood #123** – Marlin Stutt; **Storthoaks #31** – Marcel Henrion/Rick Dancey; **Tecumseh #65** – Tom Breault; **Walpole #92** – John White/Wade Porter; **Wawken #93** – Hector Lamontagne/Darrell Petterson.
TOWNS/CITY: **Bienfait** – No appointment to date; **Estevan** – Dennis Moore; **Kennedy** – Linc Brickley; **Kipling** – Kevin Kish; **Stoughton** – Pat Shiels; **Wawota** – Dan Nicurity.

CHAIRMEN'S MEETING: The next meeting will be held Wednesday, October 16, 2019, in Warman, SK. The meeting agenda was reviewed and proposed agenda items discussed. Chairman Dennis Moore will attend.

ROAD MAINTENANCE AGREEMENT: Pat Jackson, SUMA, requested that the SETPC EWC review the proposed changes to 'Part III Road Maintenance Agreements and Road Committees Interpretation of Part'. The document prepared by the Ministry of Government Relations was circulated, reviewed and discussed. It was understood that the only connection to the ATPCs is that the ATPC regions will be used as predetermined boundaries; also, that ATPCs have no input or influence. Kevin Kish will share the EWC discussion with Pat Jackson.

RM Maryfield #91—(SW Manitoba Planning Group): The RM of Maryfield #91 has corresponded with Manitoba Infrastructure (Dec 2018) with the purpose of proposing that #257 from Cromer/Elkhorn corner (PR 257) to Virden be upgraded to primary to assist SK and SW MB producers to market their product to all of MB. *Gary Sweeting agreed to be the contact for the SETPC; no new information to date.*

KENOSEE WATER DRAINAGE: A concern regarding poor water drainage off of Highway #209 within the village of Kenosee was directed to Gord Haines, District Operations Manager, MHI, and will be investigated further.

RE-IMAGINE THE PRAIRIE CORRIDOR: Steve Pedersen, Associate Director of the CNATCA suggested that one member from each ATPC be appointed to a committee to work with the CNATCA to promote trade relations and expand opportunities. 40% of the world's best land lies within the proposed north-south corridor extending from Mexico, through 10 US states (US #52), as far north as Churchill, MB.

SETPC TRANSPORTATION UPDATE: Alan Lindsay has advised that an update to the Transportation Plan should be prepared and presented to MHI ADM Blair Wager. This is optional. SETPC EWC voted -- four (4) yays; one (1) nay -- to make a presentation, November 25, 2019, 9:30 a.m., Regina.

ROAD UPDATES/CONCERNS: (Note: Gord Haines, District Operations Manager, MHI was not in attendance to report.)

- Rumble strips on #47, south of #13 at the Stoughton intersection is still a concern. These were removed due to complaints of noise by a nearby resident. Alan Lindsay reported that a speed analysis will be performed. It was also noted that this crossing is becoming very rutted.
- #47 from #361 to Estevan is rutted badly and is becoming a safety issue – needs resurfacing. Kevin Kish noted that #47 at Ocean Man to Lost Horse Hills has pot holes a foot deep – is in horrible condition.

Chairman _____ Secretary _____ Date _____

- #9 Alameda to Carlyle very rough and has been added to the SIP (Safety Improvement Program) to be ranked and prioritized. Needs attention.
- The RM of Reciprocity and MHI partnered for the clay capping of #361 Alida to #8 – this has been tendered. SaskCon is the contractor.
- RM Reciprocity project (a jurisdictional transfer) on #318 south from Alida is completed and is very nice. Question as to whether it will continue to be referred to as #318 since it is no longer under provincial jurisdiction. Alan Lindsay will investigate and report back.
- Noxious weeds are a concern. Marcel Henrion reported that the RM of Storthoaks mowed shoulder-to-fence, eight (8) passes per side, for 14 miles. All construction equipment coming in to the RM is required to be washed prior to working in the RM. Common Tansy, Purple Loosestrife, Scentless Chamomile, Common Milkweed, Baby's Breath, Wormwood are considered noxious. Kelvin Luedtke noted that the RM of Moose Creek has a designated employee trained for noxious weed inspection. CN and CP rail have not been spraying their lines, which contributes to the problem.
- Rail crossings still on the radar – Bienfait and Peebles. CP expected to upgrade to cement at the Bienfait in-town crossing, by December 2019. Alan Lindsay reported CN was contacted regarding Peebles and was initially told work would commence Spring 2019. Gordon Haines agreed to contact CN.
- #48-1 -- Construction has commenced. Contractor having trouble keeping ahead of the rain. There is a lot of traffic on this road also. The pipeline company has not yet reclaimed land on line from Fairlight to MB border.
- The six to eight kilometers of #605 north of Bienfait is in very poor condition and continues to be the source of many complaints.
- #13 from the MB border to Carlyle is in poor condition. The transition from good condition MB to poor condition SK is very obvious at the border.
- The province has 296 RMs, and over 900 bridges (many from 50 to 100 years old), but *MREP only receives \$14M in funds and a portion of this is allocated to bridges each year.* Bill Huber expressed concern as to how RMs might be able to finance a bridge repair, as they are not allowed to borrow money and do not want to overtax their ratepayers. Should the policy be changed to allow RMs to borrow money for a 20-25 year term? ***Alan Lindsay reports that MREP is currently working on a program review.***

MHI: Alan Lindsay noted the following:

- There are no new tenders in the area since last meeting.
- Winter gravel crushing happens in November for maintenance and/or projects.
- Three ATPC fact sheets have been prepared:
 1. Winter Maintenance – explaining level of service;
 2. Highway Hotline Terminology; (Question: Could the public advise of changing conditions?)
 3. Mowing Policy – what gets cut, timelines, etc.

SARM: Bill Huber was not in attendance.

SUMA: Pat Jackson was not in attendance.

NEXT REGULAR MEETING – Tuesday, October 22, 2019 – 9:30 a.m. Carlyle Town Office.

XI. Adjournment: Kevin Kish. 11:50 a.m.

NOTE: All SETPC meetings are open to representatives from member municipalities, but voting privileges are granted to the Executive Working Committee (EWC) only. The EWC is comprised of elected or appointed municipal representatives who have been nominated and elected to the Executive Committee at the Annual General Meeting held each year in March. Per diems and mileage are paid to EWC members only. For more information, call Judy Riddell, Administrator, (306) 453-2557.