



City of Estevan



## **AGENDA REGULAR COUNCIL MEETING**

**June 24, 2019 at 6:00 pm**

### **PRESENTATIONS**

#### **ADOPTION OF THE AGENDA**

##### **1. MINUTES**

- a) Minutes of Council Meeting held on June 10, 2019

##### **2. ORIGINAL COMMUNICATIONS, DELEGATIONS AND PETITIONS**

- a) Southeast Transportation Planning Committee Minutes of May 28, 2019
- b) GFL Cart Report for May 2019
- c) Larry Mack Request for Special Events Permit July 12, 13 & 14, 2019

##### **3. WRITTEN REPORTS OF COMMITTEES**

##### **4. EXECUTIVE REPORTS**

- a) City Manager – Offer to Purchase on 1109 and 1111 3<sup>rd</sup> Street
- b) Land Development – Discretionary Use of 1210 7<sup>th</sup> Street
- c) Fire Services – False Alarm Policy amending Fees
- d) Building Permit Report for May 2019

**5. INTRODUCTION OF BYLAWS**

**6. PUBLIC HEARINGS AND REPORTs**

**7. GIVING NOTICE**

**8. MOTIONS FROM COMMITTEE**

**9. CONSIDERATION OF BYLAWS**

**10. INQUIRIES**

**ADJOURNMENT**

Minutes of the Regular Council Meeting of the City of Estevan held in the Council Chambers on Monday June 10, 2019 at 6:00 p.m.

Present were: Mayor Roy Ludwig, Councillors: D. Moore, T. Knibbs, G. Hoffort, S. Veroba, L. Yanish, T. Frank, City Clerk Judy Pilloud, City Manager Jeff Ward, City Treasurer Trudy Firth, Parks Manager Rod March, and representatives of the media (R. Godfrey, T. Frank D. Wilberg)

## **Agenda**

### **2019-110**

Motion moved by Councillor Knibbs, seconded by Councillor Moore, to approval of the agenda as presented.

**Motion Carried Unanimously**

## **Minutes**

### **2019-111**

Motion moved by Councillor Yanish, seconded by Councillor Veroba, that the Minutes of the Regular Council Meeting held on May 27, 2019, be adopted as presented.

**Motion Carried Unanimously.**

## **Executive Reports**

### **Parks Manager Centennial Design Supplier For Splash Park**

#### **2019-112**

Motion moved by Councillor Yanish, seconded by Councillor Moore, approval that the design and construction RFP for Centennial Spray Park be awarded to Western Recreation and Development for the tendered amount of \$148,102.60.

**Motion Carried Unanimously**

**Fire Reports for  
January, February and  
March 2019**

**2019-113**

Motion moved by Councillor Veroba, seconded by Councillor Frank, that the Fire Reports for the months of January, February and March 2019 be accepted as presented.

**Motion Carried Unanimously**

*Councillor Hoffort arrived into the meeting and entered Council Chambers.*

**Giving Notice**

**Proclamation for  
June Recreation and Parks**

**2019-114**

Motion moved by Councillor Yanish, seconded by Councillor Knibbs, that approval of the Proclamation for Recreation and Parks for the month of June.

**Motion Carried Unanimously**

**Committee**

**2019-115**

Motion moved by Councillor Hoffort, seconded by Councillor Veroba, to move into Committee of the Whole.

**Motion Carried Unanimously**

**Open**

**2019-116**

Motion moved by Councillor Knibbs, seconded by Councillor Yanish, that Council move into Open Meeting.

**Motion Carried Unanimously**

**Adjournment**

**2019-117**

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, that the meeting be adjourned, the time being 7:30 p.m.

**Motion Carried Unanimously.**

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Roy Ludwig, Mayor

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Judy Pilloud, City Clerk

# SOUTHEAST TRANSPORTATION PLANNING COMMITTEE

## MEETING REPORT -- May 28, 2019

A meeting of the Southeast Transportation Planning Committee Executive was held at the Carlyle Town Office, Tuesday, May 28, 2019, with the following in attendance.

Chris Baran – RM #155 Wolseley (Division 3 – Rural)  
John Brownlee – Town of Carlyle (Division 1 – Urban)  
Marcel Henrion – RM #31 Storthoaks (Division 1 – Rural)  
Bill Huber – SARM Representative  
Dennis Hull -- RM #32 Reciprocity (Vice-Chair)  
Kevin Kish – Town of Kipling (Division 3 – Urban)  
Alan Lindsay – Senior Transportation Planner, MHI  
Dennis Moore -- City of Estevan (Division 2 – Urban/CHAIRMAN)  
Dan Nicurity – Town of Wawota (Division 4 – Urban)  
Judy Riddell – Administrative Support  
Gary Sweeting – RM #91 Maryfield (Division 4 – Rural)  
James Trobert (alternate for Del Block) – RM #5 Estevan (Division 2 – Rural)

**ABSENT:** Del Block -- RM #5 Estevan (Division 2 – Rural/2<sup>nd</sup> Vice); Pat Jackson – SUMA Representative.

**ALSO PRESENT:** Barry Fitzpatrick, RM #3.

The Executive meeting was called to order at 9:30 a.m. by Chairman Dennis Moore.

### THE FOLLOWING ITEMS OF BUSINESS WERE DISCUSSED:

**MEMBERSHIP:** Membership listing for 2019 was distributed (52 memberships to date). Data base was updated with 2016 Population and Assessment figures and a proposed adjusted fee schedule presented for consideration.

**Council Appointments 2019:** (Appointments NOT renewed to date for 2019 underlined.)

**RM's:** **Antler #61** – Rick Patron/Brian Poirier; **Argyle #1** – Allen Henderson/Sheldon Jeffrey; **Benson #35** – David Hoffort; **Brock #64** – Paul Cameron; **Browning #34** – Brian Fornwald/Pius Loustel; **Coalfields #4** – Terry Sernick/ Leonard Johnson; **Enniskillen #3** – Barry Fitzpatrick; **Estevan #5** -- Del Block/James Trobert; **Martin #122** – Ray Donald; **Maryfield #91** – Gary Sweeting; **Moose Creek #33** – Kelvin Luedtke; **Moosomin #121** – Dale McAuley; **Moose Mountain #63** – Don Boutin; **Mt.Pleasant #2** – Terry Macfarlane; **Reciprocity #32** – Dennis Hull/Steven Bendtsen; **Silverwood #123** – Marlin Stutt; **Storthoaks #31** – Marcel Henrion/Rick Dancey; **Tecumseh #65** – Tom Breault; **Walpole #92** – John White/Wade Porter; **Wawken #93** – Hector Lamontagne/Darrell Petterson.  
**TOWNS/CITY:** **Bienfait** – No appointment to date; **Estevan** – Dennis Moore; **Kennedy** – Linc Brickley; **Kipling** – Kevin Kish; **Stoughton** – Pat Shiels; **Wawota** – Dan Nicurity.

**RM Maryfield #91—(SW Manitoba Planning Group):** The RM of Maryfield #91 has corresponded with Manitoba Infrastructure (Dec 2018) with the purpose of proposing that #257 from Cromer/Elkhorn corner (PR 257) to Virden be upgraded to primary to assist SK and SW MB producers to market their product to all of MB. At last report (Jan 2019) MB Infrastructure stated that '#257 was not able to be increased to primary due to structure and lifespan', and was considered 'a lower priority road therefore is not receiving any funding in the near future.' RM #91 proposes that the SW MB Planning Group and the SETPC work together to promote #48 (SK) and PR257 (MB), with the goal to 'push these projects higher on the priority lists.' The seamless transmission of goods and services from province to province on a consistent transportation system is of utmost importance to sustain and enhance economic and social development. *Gary Sweeting agreed to be the contact for the SETPC – as of this date has not been advised of a meeting.* \*\*It was suggested that the SETPC extend an invitation to the SW MB Planning Group to attend a meeting of the SETPC EWC.

**ATPC PROJECT NOMINATIONS:** The two ATPC's who have completed the required Transportation Plan Update (SETPC & NCTPC), are part of a pilot project whereas each Executive Working Committee member will be granted the opportunity to nominate up to three projects each for candidate projects for capital upgrade. (Capital upgrade treatments are typically related to: widening, re-surfacing, upgrading to primary weight, gravel reversion, intersection improvements, etc.) Each EWC member has completed this online. Alan Lindsay noted that out of seventeen (17) submissions, twelve (12) resulted in nominated projects moving on to the evaluation phase (Alan agreed to share the nominated projects at the next meeting); also, that the survey questions (upped to 37) will be improved in order to obtain more detailed information for evaluation, and that a completed template will be made available.

**SETPC TRANSPORTATION UPDATE:** Alan Lindsay has advised that an update to the Transportation Plan should be prepared and presented to MHI ADM. He noted that all ATPCs have been advised that their plan updates must be completed by June 30, 2019.

**ROAD UPDATES/CONCERNS:** (Note: Kurt Whitford, Acting District Operations Manager, MHI was not in attendance to report.)

- Rumble strips, the cost (not exorbitant) and their importance at highway junctions was discussed. Pat Shiels had reported that the rumble strips on #47, south of #13 at the Stoughton intersection were removed due to complaints of noise by a nearby resident. Dennis Moore noted that the Estevan City Council expressed concern regarding the lack of rumble strips and also felt this should be reviewed. Kurt Whitford reported that upon investigation of this concern with MHI, it was found that the current intersection meets MHI safety standards and MHI's policy regarding distance from residential housing, so

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the rumble strips will remain covered. The question was asked as to whether the strips could be placed further back in order to not interfere with the resident; or, alternately the speed be reduced to increase the safety of the intersection. *Kurt Whitford was to check into this and report back – Alan Lindsay will assume this task.*

- #47 from #361 to Estevan is rutted badly and is becoming a safety issue. Remains a concern.
- #9 Alameda to Carlyle is very rough.
- Lack of turning lanes on #9 at #361 a concern; Kurt Whitford reported that this will be reviewed and assessed by MHI under its Safety Improvement Program (*referred to Alan Lindsay*).
- The lack of turning lane on #47 onto #361 (right hand turn) is a safety concern. Kurt Whitford agreed to look into this (*referred to Alan Lindsay*).
- The RM of Reciprocity and MHI partnering for the clay capping of #361 Alida to #8 – this has been tendered, with planned construction for 2019. SaskCon is the contractor.
- #47 south of Estevan: MHI continues to be in conversation with Westmoreland regarding the crossing. It is expected remedial work will commence in 2019. Minister Carr has announced that MHI is planning to do heavy structure work from Estevan to the US border. This may not be fully completed to the border until 2020. Dennis Moore noted that construction from 4<sup>th</sup> Street, Estevan, to #18 may be completed this year.
- Rail crossings still on the radar – Bienfait and Peebles. Kurt Whitford had reported that he was working with CN and expected that the Peebles crossing will be finished with asphalt – proposed completion date was August 2019. CP expected to upgrade to cement at the Bienfait in town crossing, by December 2019. *Alan Lindsay will update.*
- Gary Sweeting continues to express concern regarding #48, and noted that a pipeline company will be back in two-three weeks to reclaim their pipeline. It is expected there will be extensive heavy equipment movement.
- James Trobert spoke to the concerns of passing lane construction on #39 and reported meeting with the engineers to request that passing lanes Estevan to Hitchcock as now planned should be scrapped as they would not be useful for the 10 km stretch as proposed, due to the number of existing impediments on this stretch (ie: Bypass truck entrance, weigh scales, Pulse Plant turnoff, etc.). This has been a hard-sell, so Council subsequently met with MHI Minister Lori Carr to express its concerns - she acknowledged the concerns and appeared to have agreed that no passing lanes were required between Estevan and Hitchcock. Additional turning lanes may be constructed near the pulse plant as well as extending the truck Bypass turnout lane.
- Gary Sweeting noted that the situation of the two farms landlocked due to secondary weights on #308 near Moosomin needs a resolution. The landowners only have access to primary roads using permits.
- (Correction from April Meeting) Dennis Moore noted that the 60 kph zone Estevan to the bypass has been increased to 80 kph – much more acceptable.
- John Brownlee reported that the signage showing speed change from 110 kph to 80 kph from the east or the west side of the Moosomin Tim Horton's are in place, *but the signs are too small to be seen effectively.*
- Gary Sweeting reported that a ditch along the highway #209 in the village of Kenosee is causing concern due to possible flooding to a resident. Kurt Whitford had noted at the last meeting this would be a village issue, and that a permit would be required to drag out the ditch. Ed Plumb, the resident, contacted Dennis Moore prior to this meeting inquiring as to whether the SETPC would be able to assist in any way with this concern. He noted that KGS Engineering said it may cost \$60,000 to correct, and that a partnership on this remediation would be welcomed. The EWC stated that the SETPC understands and sympathizes with the concern, but would not be able to assist in any tangible way as this lies within the village of Kenosee's jurisdiction.
- Chris Baran, travelling #1 and #9 to Carlyle, noted that many signs were down. Alan Lindsay explained that there are only two MHI sign crews for the province and 26,000 km of roads; it therefore takes time for all signs to be repaired/replaced.
- Bridges are of concern, and Chris Baran stated that the RM of Wolseley #155 has five crossing the Qu'Appelle within their boundary. Since the failure of the bridge in the RM of Purdue, bridge inspectors have been restricting weights on many bridges from 20t to 5t, and have closed some to traffic. This creates serious problems for farmers transporting large equipment from field to field. Unfortunately, many bridges are from 50 to 100 years old. MHI bridges are typically inspected every two years; RM bridges inspected every 3-4 years. The province has 296 RMs, and over 900 bridges, but only \$14M in MREP funds is allocated to bridges each year. Bill Huber expressed concern as to how RMs might be able to finance a bridge repair, as they are not allowed to borrow money and do not want to overtax their ratepayers. Should the policy be changed to allow RMs to borrow money for a 20-25 year term?
- Kevin Kish noted that the shoulders on #48, Kipling west are in poor condition. The roadway is being patched, but the shoulders ignored. Kevin also noted that #9 north of Langbank is in bad shape.

**MHI:** Alan Lindsay noted that the July meeting will be dedicated to determining priorities; also that the SETPC Grant request for funding has been received and will be processed. There will be no change to this year's grant (\$15,000). NOTE: Alan Lindsay is now responsible for the MREP program as well as the ATPC program. An updated construction report was presented.

**SARM:** Bill Huber reported the following:

- A SARM delegation travelled to Ottawa April 1-4, 2019, and met with Hon. Jim Carr (Trade) and Hon. Marie-Claude Bibeau (Agriculture). Approximately 20 meetings were arranged/attended with mixed results. The following was discussed: Bill C-48 regarding oil tankers carrying crude -- may have been pulled; Bill C-68, an act to amend the Fisheries Act; Bill C-69, which has over 200 amendments proposed, and if approved may shut down the oil industry. Jason Kenney may have agreed to some of the suggested amendments, but SARM recommends pulling it completely.
- The canola export concern with China is an important agricultural issue made more difficult to resolve due to the fact that Canadian delegates can't simply arrange meetings, but must be invited to China for meetings; in addition, the Chinese

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Embassy in Ottawa has no representative at the present time. Ray Orb, SARM President, wants to see Canada's federal trade minister Jim Carr meet with Chinese officials to put an end to this dispute that is negatively impacting canola exports. Canada supplies about 40 per cent of China's canola imports and contributes approximately \$27B annually to Canada's economy. SARM feels the cash advance offered to producers is a band aid solution to the problem, but did support the initiative as there appears to be no other solution coming forward.

- Saskatchewan Conservative Caucus President Randy Hoback spoke to canola producers at a meeting at Balcarres, and reported he is alarmed about how Canada is dealing with a lack of intelligence at the trade table.
- Strychnine de-licensing remains a concern.
- Homeland Security Minister Bill Blair is thought not to be taking any action regarding the backlog of asylum seekers prior to the October Federal election.
- CAPP is reporting that capital investment in the Canadian oil and gas industry is expected to fall to \$37B in 2019 from \$81B in 2014. Canada is losing investment to the US: Seven (7) rigs working in Saskatchewan; 65 rigs in North Dakota. There has been a \$2.7B decrease in oil tax revenue in Saskatchewan.
- Tire Stewardship of Saskatchewan (TSS) operations remain a concern. SARM sits on the board in an advisory capacity. The Assiniboia rubber pile is being cleaned up, also some other legacy piles.
- Bill Huber assisted in the SGI Community Grant program which awards money collected in fines to communities. 137 applications were received, 37 were approved, and \$497K was distributed.

**NEXT REGULAR MEETING – Tuesday, July 23, 2019 – 9:30 a.m. Carlyle Town Office. (No meetings held June and December)**

**Adjournment:** Kevin Kish. 12 noon.

***NOTE: All SETPC meetings are open to representatives from member municipalities, but voting privileges are granted to the Executive Working Committee (EWC) only. The EWC is comprised of elected or appointed municipal representatives who have been nominated and elected to the Executive Committee at the Annual General Meeting held each year in March. Per diems and mileage are paid to EWC members only. For more information, call Judy Riddell, Administrator, (306) 453-2557.***





City of Estevan  
 1102 4<sup>th</sup> Street  
 Estevan, SK S4A 0W7

Attn: Judy Pilloud, City Clerk

We have conducted a report of the residential cart system for the City of Estevan. The information here-in has been compiled from the following sources:

- 1- Scale tickets showing the weights of loads going to the City of Estevan landfill or the Recycle Depot.
- 2- Individual cart counts from the automatic counters on ASL garbage and recycling trucks.

The following table shows cart count per area as well as the total weight of recyclables for **May 2019**.

The following table shows trash cart count and weights for the entire month of **May**.

Trash				
Date	Area	Cart Count	Total Weight	Weight/Cart
Total		15,351	349,540	22.77 kg
Recycle				
Date	Area	Cart Count	Total Weight	Weight/Cart
Total		3,937	30,390	7.72 kg

To sum up, the following information has been gathered for April 2019:

- 1- The average trash cart weighed **22.77 kg**.
- 2- **15,351 carts** were emptied for a total weight of **349,540 kg**.
- 3- The average recycle cart weighed **7.72 kg**.
- 4- **3,937** blue carts were collected for a total weight of **30,390 kg**.
- 5- There were 4 single stream recycle pick up days in the month

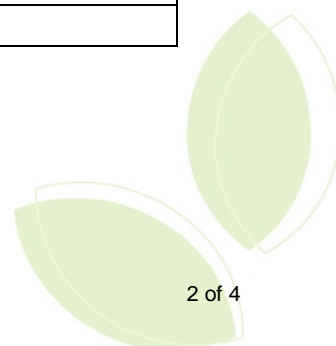


## Recycling

	Date	Area	Cart Count	Total Weight	Weight/Cart
1	6-May	Hillcrest	360	2720	
2	6-May	Hillside	708	5400	
3	13-May	Pleasantdale	666	5350	
4	13-May	Westview	378	3260	
5	20-May	Hillcrest	311	2490	
6	20-May	Hillside	586	4330	
7	27-May	Pleasantdale	587	4390	
8	27-May	Westview	341	2450	

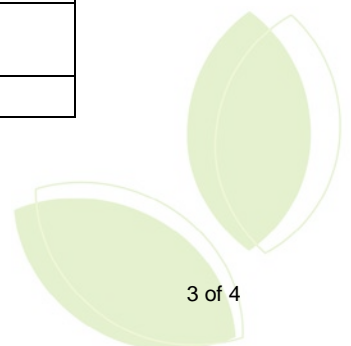
## Trash

	Date	Area	Cart Count	Total Weight	Weight/Cart
1	1-May	Wednesday NE	678	13490	
2	2-May	Thursday SW	908	17220	
3	3-May	Friday NW	803	15640	
4	7-May	Tuesday SE	823	15980	
5	8-May	Wednesday	980	20240	
6	9-May	Thursday SW	656	13880	
7	10-May	Friday NW	915	18800	
8	14-May	Tuesday SE	818	16980	
9	15-May	Wednesday	1042	24180	
11	16-May	Thursday SW	778	17090	
12	17-May	Friday NW	841	20130	
13	21-May	Tuesday SE	778	17180	
14	22-May	Wednesday NE	994	24320	
15	23-May	Thursday SW	820	18130	
16	24-May	Friday NW	870	20070	
17	28-May	Tuesday SE	797	16380	
18	29-May	Wednesday NE	1006	23410	
19	30-May	Thursday SW	811	17840	
20	31-May	Friday NW	844	18580	



The following table lists all requests for; delivery, pick-up or replacement of residential carts, either trash or recycling, that were communicated to GFL Environmental for the month of April. Each of these issues was dealt with in a timely fashion, meaning within 48 hours of initial request.

Date	Address	Action	Reason	Request From
1-May-19	#20 Royal Heights	Repair Trash	Replace lid	
1-May-19	502 Holmgren Bay	Repair Recycle	Replace lid	
2-May-19	1208 8th St.	Repair Recycle	Wheels damaged	
3-May-19	1538 Dieppe Crescent	Repair Trash	Replace lid	
6-May-19	2010 Mayfair Bay	Repair Trash	Replace lid	
6-May-19	714 George St.	Repair Recycle	Wheels damaged	
6-May-19	402 Willow Bay	Repair Trash/Recycle	Replace lids	
6-May-19	2005 Mack Place	Repair Recycle	Wheels damaged	
6-May-19	508 Holmgren Bay	Repair Recycle	Wheels damaged	
8-May-19	608 Orłowski	Repair Trash	Replace lid	
8-May-19	906 4th St.	Repair Trash	Replace lid	
8-May-19	1017 Valley St.	Repair Trash	Replace lid	
8-May-19	1506 3rd St.	Repair Trash	Replace lid	
9-May-19	1478 Nicholson Rd	Repair Trash	Replace lid	
13-May-19	1605 3rd St.	Repair Trash	Replace lid	
13-May-19	1319 Lynd Crescent	Repair Recycle	Wheels damaged	
13-May-19	1401 7th St.	Repair Recycle	Replace lid	
13-May-19	1334 9th St.	Repair Trash	Replace lid	
13-May-19	106 18th Ave.	Deliver Trash/Recycle		city
14-May-19	1125 3rd St.	Repair Trash	Wheels damaged	
14-May-19	806 2nd St.	Repair Trash	Replace lid	
14-May-19	718 Jubilee Place	Repair Trash	Replace lid	
15-May-19	909 Eva St.	Repair Trash	Replace lid	



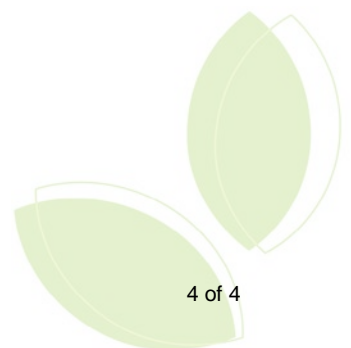
16-May-19	#6 WestValley Edge	Repair Trash	Replace cart	
16-May-19	1902 1st St.	Repair Trash	Replace lid	
16-May-19	328 Elcott Rd Hitchcock	Repair Trash	Replace cart	
17-May-19	1518 2nd St.	Repair Recycle	Replace lid	
17-May-19	106 18th Ave	Deliver Trash/Recycle		City
17-May-19	506 Milne Crescent	Repair Trash	Replace lid	
21-May-19	910 3rd St.	Repair Trash/Recycle	Replace cart/lid	
21-May-19	601 George St.	Repair Trash	Replace cart	
23-May-19	501 B 2nd St.	Deliver Trash/Recycle		City
23-May-19	1813 Dieppe Crescent	Repair Trash	Replace cart	
27-May-19	1209 1st. St.	Repair Recycle	Wheels damaged	
28-May-19	445 3rd St.	Repair Trash	Replace cart	
28-May-19	858 Smith St.	Repair Trash	Replace lid	

Please feel free to contact me at [sfitzpatrick@gflenv.com](mailto:sfitzpatrick@gflenv.com) if you have any questions or concerns with the information provided in this report. Cart requests can now go to [skcarts@gflenv.com](mailto:skcarts@gflenv.com)

Best Regards,

Sarah Fitzpatrick

Director of Finance & Administration



## Judy Pilloud

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[REDACTED]

**To:** Judy Pilloud  
**Subject:** Special occasion permit

Hi Judy.

This is ,the request to approve ,that you asked for, regarding my special occasion permit for our family reunion on July 12 ,13,14, of 2019

Thanks for consideration.

Larry Mack

Sent from my iPhone