



City of Estevan



## **AGENDA REGULAR COUNCIL MEETING**

**February 26, 2018 at 6:00 pm**

### **PRESENTATIONS**

#### **ADOPTION OF THE AGENDA**

##### **1. MINUTES**

- a) Minutes of Council Meeting held on February 12, 2018

##### **2. ORIGINAL COMMUNICATIONS, DELEGATIONS AND PETITIONS**

- a) Regens Cart Report for January 2018

##### **3. WRITTEN REPORTS OF COMMITTEES**

##### **3. WRITTEN REPORTS OF COMMITTEES**

##### **4. EXECUTIVE REPORTS**

- a) City Controller – Additional Limit on City Credit Cards

##### **5. INTRODUCTION OF BYLAWS**

- a) Bylaw 2018-1994 Establishing Utility Rates for 2018 *1<sup>st</sup> Reading*

##### **6. PUBLIC HEARINGS AND REPORTS**

**7. GIVING NOTICE**

- a) World Plumbing Day Proclamation

**8. MOTIONS FROM COMMITTEE**

**9. CONSIDERATION OF BYLAWS**

- a) Bylaw 2018 -1993 Pest Control within the City of Estevan *2<sup>nd</sup> & 3<sup>rd</sup> Reading*

**10. INQUIRIES**

**ADJOURNMENT**

Minutes of the Regular Council Meeting of the City of Estevan held in the Council Chambers on Monday February 12, 2018 at 6:00 p.m.

Present were: Mayor Roy Ludwig, Councillors D. Moore, G. Hoffort , T. Knibbs, S. Veroba, T. Frank, L. Yanish, City Clerk Judy Pilloud, City Manager Jeff Ward, City Controller Trudy Firth, Rod March, Parks Manager, representatives of the media (R. DeRosier, E. Swar, D. Willberg)

## **Presentations**

## **Agenda**

### **2018-025**

Motion moved by Councillor Hoffort, seconded by Councillor Moore, to approve the agenda as presented.

**Motion Carried Unanimously**

## **Minutes**

### **2018-026**

Motion moved by Councillor Yanish, seconded by Councillor Frank, that the Minutes of the Regular Council Meeting held on January 22, 2018, be adopted as presented.

**Motion Carried Unanimously.**

## **Saskatchewan Liquor and Gaming Allowing of Cannabis Outlets In the City of Estevan**

### **2018-027**

Motion moved by Councillor Veroba, seconded by Councillor Yanish, that the correspondence of Saskatchewan Liquor and Gaming Authority be accepted and Council approve the Estevan Board of Police Commissioners recommendation to allow one Cannabis Retail Outlet into the City of Estevan at this time.

**Motion Carried Unanimously**

## **Written Reports of Committees**

### **Estevan Exhibition Association Meeting Minutes of December 13, 2017 2018-028**

Motion moved by Councillor Yanish, seconded by Councillor Frank, that the minutes of the Estevan Exhibition Association Meeting for December 13, 2017 be approved as presented.

**Motion Carried Unanimously**

### **Estevan Arts Council Meeting Minutes of January 10, 2018 2018-029**

Motion moved by Councillor Hoffort, seconded by Councillor Knibbs, that the minutes of the Estevan Arts Council Meeting for January 10, 2018 be approved as presented.

**Motion Carried Unanimously**

## **Executive Reports**

### **Tax Assessor List of Land In Arrears**

**2018-030**

Motion moved by Councillor Knibbs, seconded by Councillor Moore, that the approval of the recommendation from the Tax Assessor to remove from the presented list any property which owes less than half of the previous year's levy.

**Motion Carried Unanimously.**

### **Land In Arrears West Valley Edge**

**2018-031**

Motion moved by Councillor Hoffort, seconded by Councillor Knibbs, that the approval of the recommendation to have tax enforcement held in abeyance on West Valley Village pending consultation.

**Motion Carried Unanimously.**

**Fire Services  
Reports for August  
to December 2017**

**2018-032**

Motion moved by Councillor Moore, seconded by Councillor Knibbs, that the Fire Services Reports for the months of August to December 2017 be accepted as presented.

**Motion Carried Unanimously**

**Land Development  
Building Permit Report for  
January 2018**

**2018-033**

Motion moved by Councillor Moore, seconded by Councillor Knibbs, that the Land Development Building Permit Report for the month of January 2018 be approved as presented.

**Motion Carried Unanimously**

**WTP Manager  
Annual Water Quality  
Report**

**2018-034**

Motion moved by Councillor Veroba, seconded by Councillor Yanish, that the Annual Water Quality Report and 2017 Notice to Consumers for Water Quality in Estevan, Saskatchewan be approved as presented and advertised for public consultation.

**Motion Carried Unanimously.**

**Parks Manager  
Statutory Authority for  
Pest Control in the City of  
Estevan**

**2018-035**

Motion moved by Councillor Yanish, seconded by Councillor Frank, that the Parks Manager report on changing the statutory authority for Pest Control in the City of Estevan be accepted and approval to move to first reading of bylaw 2018-1993.

**Motion Carried Unanimously**

**Introduction of Bylaws**

**Bylaw 2018-1993**

**Pest Control Bylaw**

**2018-036**

Motion moved by Councillor Hoffort, seconded by Councillor Frank, that Bylaw 2018-1993 a bylaw to provide for the Establishment and Authorize City Officials Statutory Authority for Pest Control Within the City and related activities in the City of Estevan, be taken as having been given first reading.

**Motion Carried Unanimously**

**Committee**

**2018-037**

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, to move into Committee of the Whole.

**Motion Carried Unanimously**

**Open**

**2018-038**

Motion moved by Councillor Veroba, seconded by Councillor Yanish, that Council move into Open Meeting.

**Motion Carried Unanimously**

**Adjournment**

**2018-039**

Motion moved by Councillor Knibbs, seconded by Councillor Frank, that the meeting be adjourned, the time being 8:30 p.m.

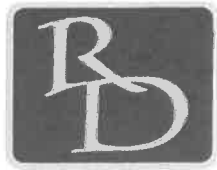
**Motion Carried Unanimously.**

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Roy Ludwig  
Mayor

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Judy Pilloud  
City Clerk



# Regens Disposal Limited

500 Bourquin Rd.  
Estevan, SK  
P 306-634-7209 F 306-634-4716

City of Estevan  
1102 4<sup>th</sup> Street  
Estevan, SK S4A 0W7

Attn: Judy Pilloud, City Clerk

We have conducted a report of the residential cart system for the City of Estevan. The information here-in has been compiled from the following sources:

- 1- Scale tickets showing the weights of loads going to the City of Estevan landfill or the Recycle Depot.
- 2- Individual cart counts from the automatic counters on ASL garbage and recycling trucks.

The following table shows cart count per area as well as the total weight of recyclables for January 2018.

<b>Recycling</b>					
	<b>Date</b>	<b>Area</b>	<b>Cart Count</b>	<b>Total Weight</b>	<b>Weight/Cart</b>
1	1-Jan	Hillcrest	300	2230	7.43
2	1-Jan	Hillside	458	3740	8.17
3	8-Jan	Pleasantdale	692	6350	9.18
4	8-Jan	Westview	364	3100	8.52
5	15-Jan	Hillcrest	237	2760	11.65
6	15-Jan	Hillside	740	6240	8.43
7	22-Jan	Pleasantdale	525	3480	6.63
8	22-Jan	Westview	289	1450	5.02
9	29-Jan	Hillcrest	256	1810	7.07
10	29-Jan	Hillside	639	4800	7.51
11		<b>Total</b>	<b>3561</b>	<b>28930</b>	<b>8.12</b>

The following table shows trash cart count and weights for the entire month of January:

<b>Trash</b>					
	<b>Date</b>	<b>Area</b>	<b>Cart Count</b>	<b>Total Weight</b>	<b>Weight/Cart</b>
	<b>Total</b>		<b>13,227</b>	<b>212,120kg</b>	<b>16.04kg</b>

To sum up, the following information has been gathered:

- 1- The average trash cart from January weighed **16.04kg**.
- 2- In January, **13,227 carts** were emptied for a total weight of **212,120kg**.
- 3- The average recycle cart weighed **8.12kg**.
- 4- In January, **3,561 blue carts** were collected for a total weight of **28,930kg**.
- 5- There were 5 single stream recycle pick up days in January 2018.

The following table lists all requests for; delivery, pick-up or replacement of residential carts, either trash or recycling, that were communicated to Regens Disposal for the month of January. Each of these issues was dealt with in a timely fashion, meaning within 48 hours of initial request.

### January 2018

Date	Address	Action	Reason	Request From
2-Jan	549 Milne Cres	Temporary Stop		Snow Birds
2-Jan	402 Brooks Road	Temporary Stop		Snow Birds
2-Jan	1917 1st Street	Deliver Trash/Recycle		City
2-Jan	409 Maple Bay	Temporary Stop		Snow Birds
5-Jan	526 12th Avenue	Deliver Trash	No Record	
5-Jan	526 12th Avenue	Remove Recycle	No Record	
5-Jan	426 3rd Street	Deliver Trash/Recycle		City
5-Jan	529 1st Street A	Repair Trash	Replace Lid	
8-Jan	323 Petterson Drive	Deliver Recycle Cart		City
10-Jan	377 Pine Avenue	Repair Trash	Replace Lid	
10-Jan	377 Pine Avenue	Repair Recycle	Replace Lid	
11-Jan	1897 Tedford Way	Temporary Stop		Snow Birds
11-Jan	1130 Valley Street	Remove Trash/Recycle		City
11-Jan	102 Perkins Street	Remove Trash/Recycle		City
11-Jan	717 3rd Street	Remove Trash/Recycle		City
11-Jan	1706 2nd Street	Deliver Trash/Recycle		City
11-Jan	1812 1st Street	Exchange Trash	Missing/Damaged Cart	
11-Jan	821 King Street	Repair Trash	Replace Lid	
12-Jan	434 4th Street	Deliver Trash/Recycle		City
12-Jan	1337 3rd Street	Repair Trash	Replace Lid	
12-Jan	502 Garish Place	Repair Recycle	Broken Wheel	
17-Jan	1818 3rd Street	Deliver Trash/Recycle		City
17-Jan	805 Albert Street	Repair Trash	Replace Lid	
17-Jan	1417 3rd Street	Exchange Trash	Missing/Damaged Cart	



17-Jan	655 Eva Street	Deliver Trash/Recycle		City
18-Jan	506 Holmgren Bay	Repair Trash	Broken Wheel	
24-Jan	1233 7th Street	Exchange Trash	Missing/Damaged Cart	
24-Jan	526 Henry Street	Repair Trash	Replace Lid	
24-Jan	438 3rd Street	Deliver Trash/Recycle		City
26-Jan	1119 Hudson Road	Exchange Trash	Missing/Damaged Cart	
31-Jan	533 3rd Street	Exchange Trash	Missing/Damaged Cart	
31-Jan	115 MacDonald Road	Exchange Recycle	Missing/Damaged Cart	
31-Jan	1801 Pettigrew Road	Remove Extra Recycle	Wind Storm	
31-Jan	1626 Grunden Crescent	Deliver Extra Recycle		City
31-Jan	852 Smith Street	Repair Trash	Replace Lid	
31-Jan	911 Yardley Place	Exchange Trash	Missing/Damaged Cart	

Please feel free to contact me at [admin@regensgroup.com](mailto:admin@regensgroup.com) if you have any questions or concerns with the information provided in this report. Cart requests can now go to [carts@regensdisposal.ca](mailto:carts@regensdisposal.ca).

Best Regards,

Sarah Fitzpatrick

Director of Finance & Administration



**DATE:** February 20, 2018  
**TO:** Mayor Roy Ludwig and Members of Council  
**SUBMITTED BY:** Trudy Firth, City Controller

**RE: ADDITIONAL LIMIT ON CITY VISA CREDIT CARDS**

**DISCUSSION**

The City has 6 credit cards, with the \$30,000.00 total credit limit allocated as follows:

Trudy Firth	\$11,000.00
Paul Ladouceur	\$ 6,500.00
Dale Feser	\$ 3,500.00
Roy Ludwig	\$ 3,000.00
Jeff Ward	\$ 3,000.00
Judy Pilloud	\$ 3,000.00

This total credit limit has remained at \$30,000.00 since June 17, 2011. Due to increased prices, travel and training, plus increasingly more out of province and out of country purchases this limit is no longer viable.

**RECOMMENDATION**

I recommend that the City increase the total credit limit to \$60,000.00.

This increased \$60,000.00 total credit limit would be allocated as follows:

Trudy Firth	\$20,000.00
Paul Ladouceur	\$10,000.00
Roy Ludwig	\$ 8,200.00
Jeff Ward	\$ 8,200.00
Judy Pilloud	\$ 8,200.00
Dale Feser	\$ 5,400.00

Respectfully Submitted  
Trudy Firth  
City Controller

*Moving Estevan Forward* →

**BYLAW 2018-1994**  
**A BYLAW OF THE CITY OF ESTEVAN IN THE PROVINCE OF SASKATCHEWAN TO ESTABLISH, CHARGE AND COLLECT RATES, CHARGES, RENTS AND DEPOSITS APPLICABLE TO THE PROVISION OF WATERWORKS, SANITARY SEWERAGE AND STORM DRAINAGE UTILITY SERVICES BY THE CITY OF ESTEVAN.**

WHEREAS under the authority of Part III, Division 2 of *The Cities Act*, the City may establish, set and collect rates, charges, tolls, fares and rent for the provision of utility services and may set the time and place and the manner in which they will be payable;

AND WHEREAS the Council of the City of Estevan deems it necessary and desirable to do so;

NOW, THEREFORE, Council of the City of Estevan hereby enacts as follows:

1. SHORT TITLE:

- (1) This Bylaw may be cited as the “Waterworks, Sanitary Sewerage and Storm Drainage Rates Bylaw”.

2. FORMER BYLAW REPEALED:

- (1) That Bylaw No. 2017-1984 of the City of Estevan, Saskatchewan and all amendments thereto are hereby repealed; such repeal shall not prejudicially affect any matter or thing whatever done, existing or pending at the time of such repeal.

3. WATERWORKS, SANITARY SEWERAGE AND STORM DRAINAGE SERVICES RATES:

That Schedule “A” entitled “Schedule of Waterworks, Sanitary Sewerage and Storm Drainage Utility Services Rates” attached hereto be the current rates, charges, tolls and fares for the provision of utility services by the City of Estevan under the Waterworks, Sanitary Sewerage and Storm Drainage Bylaws, as adopted by Council of the City of Estevan.

4. ENFORCEMENT OF PAYMENT:

- (a) The payment of rates or charges, as provided by this Bylaw, may be enforced by all or any of the following methods:
  - 1) by action in any court of competent jurisdiction;
  - 2) by shutting off the water service;
  - 3) by distress and sale of the goods and chattels of any person owing such rates or charges wherever the same may be found in the City.

- (b) Where the person is the owner or purchaser of a building lot or part of a lot served by the City's waterworks, sanitary sewer or storm drainage utility systems, the sum payable by him for the utility services supplied by the City to him or for his use, all rates, costs and charges made to him imposed under this Bylaw are preferential lien and charge on the personal property of the debtor and may be levied and collected in like manner as municipal rates and taxes are recoverable.
- (c) When the person to whom the utility service has been provided is other than the owner or purchaser of the lot or part of a lot, the sum payable by the person in debt shall be a preferential lien and charge on the lot or part of a lot serviced by the utility and may be levied and collected in like manner as municipal rates and taxes are collected.

5. PENALTIES:

Any person who fails to comply with the provisions of this Bylaw shall on summary conviction by a Court of competent jurisdiction, be liable to a penalty of not more than:

- (a) two thousand (\$2,000.00) dollars, in the case of an individual;
- (b) five thousand (\$5,000.00) dollars, in the case of a corporation;

and by imprisonment in default of payment of the fine for a term not exceeding ninety (90) days.

6. SEVERABILITY:

If any section, subsection, sentence, clause, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of this Bylaw.

7. EFFECTIVE DATE:

This Bylaw shall come into force and effect April 1, 2018.

CITY OF ESTEVAN

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Roy Ludwig  
Mayor

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Judy Pilloud  
City Clerk

Read a first time this day of , 2018

Read a second time this day of , 2018.

Read a third time this day of , 2018.

SCHEDULE "A" TO BYLAW 2018-

SCHEDULE OF WATERWORKS, SANITARY  
SEWERAGE AND STORM DRAINAGE UTILITY  
SERVICES RATES

- (1) Minimum charge per two-month period applied to each customer connected to the water system:

<u>Water Meter Size</u>	<u>Service Rate</u>
5/8" ( 15 mm)	\$29.92
3/4" ( 18 mm)	30.23
1" ( 25 mm)	51.51
1-1/2" ( 40 mm)	113.55
2" ( 50 mm)	258.91
3" ( 75 mm)	548.66
4" (100 mm)	559.19
6" (150 mm)	561.85
8" (200 mm)	607.51
10" (250 mm)	643.47

- (2) Volume rate applied to each customer connected to the water system, in addition to the minimum charge in (1):

- per cubic meter, or portion thereof, of metered  
water flow : \$1.50

- (3) Minimum charge per two-month period applied to each customer connected to the sanitary sewer system:

<u>Water Meter Size</u>	<u>Service Rate</u>
5/8" ( 15 mm)	\$22.92
3/4" ( 18 mm)	22.92
1" ( 25 mm)	45.84
1-1/2" ( 40 mm)	114.61
2" ( 50 mm)	275.02
3" ( 75 mm)	572.93
4" (100 mm)	572.93
6" (150 mm)	572.93
8" (200 mm)	572.93
10" (250 mm)	572.93

- (4) Volume rate applied to each customer connected to the sanitary sewer system, in addition to the minimum charge in (3):

- per cubic meter, or portion thereof, of  
metered water flow : \$1.50

(5) Building service connection maintenance charge per two-month period applied to each customer connected to the water or sanitary sewer system, in addition to charges in (1), (2), (3) and (4) above:

(a) Customers within City limits:

<u>Water Meter Size</u>	<u>Service Rate</u>
5/8" ( 15 mm)	\$10.14
3/4" ( 18 mm)	11.16
1" ( 25 mm)	14.19
1-1/2" ( 40 mm)	18.22
2" ( 50 mm)	29.36
3" ( 75 mm)	111.31
4" (100 mm)	141.37
6" (150 mm)	212.46
8" (200 mm)	293.41
10" (250 mm)	404.68

(b) Customers outside City limits do not receive building service, connection maintenance : no rate

(6) Drainage infrastructure charge per two-month period applied to each customer connected to the water or sanitary sewer system : \$21.05

(7) Account deposits, refundable upon termination of utility services accounts after deductions of any outstanding amounts, arrears and other charges in respect of any City of Estevan's utility services, applied as follows:

(a) Customer connected to the water or sanitary sewer system:

<u>Water Meter Size</u>	<u>Deposit Amount</u>
5/8" ( 15 mm)	\$ 126.98
3/4" ( 18 mm)	244.16
1" ( 25 mm)	429.71
1-1/2" ( 40 mm)	869.18
2" ( 50 mm)	1,064.49
3" ( 75 mm)	3,613.34
4" (100 mm)	5,859.46
6" (150 mm)	10,644.67
8" (200 mm)	10,742.32
10" (250 mm)	10,742.32

(b) Unmetered customers : \$126.98

- (c) Bulk Potable Water at the Water Treatment Plant (\$4.52m<sup>3</sup>)
  
- (8) (a) Volume rate applied to sewage septic or holding tank effluent accepted at the City of Estevan Wastewater Treatment Plant (\$10.92m<sup>3</sup>)
  
- (b) Volume rate applies to sewage septic or holding tank effluent generated outside the City of Estevan limits (\$19.06m<sup>3</sup>)
  
- (9) Miscellaneous charges and rates:
  - (a) Construction rates : \$82.50 per calendar week
  
  - (b) Meter installation:
    - 5/8" (15 mm) to 3/4" (18 mm) meters : \$60.50
    - 1" (25 mm) to 1-1/2" (40 mm) meters : \$126.50
    - over 1-1/2" (40 mm) meters : Custom rates
  
  - (c) Water service:
    - supply initiation fee : \$60.50
    - broken seal : \$45.00
    - supply resumption after discontinuation due to arrears : \$77.00
    - meter repairs : \$82.50 plus cost of repairs
    - account transfer fee : \$38.50
  
  - (d) Meter testing:
    - 1" (25 mm) and smaller meters : \$77.00
    - over 1" (25 mm) meters : Custom rates
  
  - (e) Frost account rebate applicable only during period specified by the City Engineer : \$7.00 per month
  
  - (f) Handling charges for returned cheques : \$45.00
  
- (10) Building service connection permits:
  - application fee : \$13.00
  - inspections : \$36.00 per inspection



(11) Surcharges:

(a) Charges and rates to customers outside City limits shall be subject to an eighty (80%) percent surcharge applied to rates in Articles (1), (2), (3), (4), (8) and (9).

(b) High strength sewage surcharge:

$$\text{in cents per m}^3 = 0.0052 \frac{(\mathbf{B}+200)}{200} + 0.0066 \frac{(\mathbf{S}+200)}{200} + 0.0017 \frac{(3\mathbf{G}+100)}{100} + \mathbf{K} (\mathbf{OS})\mathbf{M}_{\text{os}}$$

where B, S, G and OS are concentrations of 5 day Biochemical Oxygen Demand, Total Suspended Solids, Oils and Greases and Other Substances which may inhibit wastewater treatment processes as sampled and tested in accordance with “Standard Methods for the Examination of Water and Wastewater” latest edition and;

where K and  $M_{\text{os}}$  as determined by the City Engineer.

(12) Minimum charges per two month period stipulated in Articles (1), (3) and (5) may be adjusted as follows:

(a) by fifty (50%) percent if water and sanitary sewer services are consumed for a period of less than one month;

(b) to reflect a meter size as determined by the City Engineer, if in his opinion, an installed water meter is larger than that required to accommodate the peak consumptive water demand and losses due to leakage and other such causes.

(13) Interest shall be payable on all accounts remaining unpaid thirty (30) days after the date of invoicing by the City of Estevan for utility services provided hereunder at the rate of eighteen (18%) percent per annum calculated and compounded monthly.

(14) Sewer consumptive based charges pursuant to this Schedule shall be adjusted as follows:

April and May billings	12.5% reduction of sewer charges
May and June billings	25% reduction of sewer charges
June and July billings	25% reduction of sewer charges
July and August billings	25% reduction of sewer charges
August and September billings	25% reduction of sewer charges
September and October billings	12.5% reduction of sewer charges

The aforementioned adjustments shall apply to residential customers with four (4) dwelling units or less and trailer courts.

(15) Utility Infrastructure Fee            **\$30.00** per billing

**(16) Frozen Meter Charge**

**Any meter which is frozen, due to customer negligence as per Bylaw 96-1498 Section 6.7.7, shall incur the following charges:**

**(a) Service charge of \$82.50**

**(b) Meter replacement charge based on meter size as per above stated replacement costs.**

<b>5/8"</b>	<b>\$460.00</b>
<b>3/4"</b>	<b>\$508.84</b>
<b>1"</b>	<b>\$635.92</b>
<b>1 1/2"</b>	<b>\$987.66</b>
<b>2"</b>	<b>\$1,169.94</b>
<b>3"</b>	<b>current market price due to wide fluctuations</b>



1102 FOURTH STREET  
ESTEVAN, SASKATCHEWAN  
S4A 0W7

# City of Estevan

Office of the Mayor

TELEPHONE (306) 634-1802

FAX: (306) 634-9790

E-Mail  
mayor@estevan.ca

## PROCLAMATION

### World Plumbing Day

- WHEREAS:** every person on the planet is affected by the availability of clean drinking water and basic sanitation;
- AND WHEREAS:** in many developing countries, plumbing is either very limited or even non-existent and the lack of an effective plumbing infrastructure is a huge factor in the tragic statistics which show that an unacceptably high proportion of the world population does not have access to safe water or to effective sanitation systems;
- AND WHEREAS:** the World Health Organization estimates that over 3 million children under the age of 5 die each year due to water related diseases, and that simple plumbing solutions could make all the difference in saving lives;
- AND WHEREAS:** with an increased global focus on climate change, the plumbing industry is a major player whether in relation to water conservation, use and reuse issues and in the installation and maintenance of equipment using renewable sources of energy.
- BE IT THEREFORE RESOLVED:** I, Roy Ludwig, Mayor of the City of Estevan do hereby proclaim March 11, 2018 as World Plumbing Day in the City of Estevan and ask our citizens to recognize the same.

Dennis Moore  
Deputy Mayor

## **BYLAW 2018-1993**

### **A BYLAW OF THE CITY OF ESTEVAN IN THE PROVINCE OF SASKATCHEWAN TO ESTABLISH AND AUTHORIZE CITY OFFICIALS STATUTORY AUTHORITY FOR PEST CONTROL WITHIN THE CITY.**

**WHEREAS**, the Council of the City of Estevan in the Province of Saskatchewan has deemed it necessary to establish by bylaw where previously appointment was made by resolution of the City of Estevan;

**NOW THEREFORE**, the Council of the City of Estevan enacts as follows:

#### **Purpose**

1 The purpose of this Bylaw is to:

- (a) appoint and authorize City officials as required or permitted by various provincial statutes;
- (b) update existing authorizations that have become outdated due to the corporate reorganization and staff changes; and
- (c) make authorizations and/or delegations by bylaw where previously made by resolution to enhance transparency.

#### **Definition**

**“Bylaw Enforcement Officer”** means any person employed by the City of Estevan in one of the following positions:

- (a) Bylaw Enforcement Officer
- (b) Any Member of Estevan Police Services

#### **Statutory Authority**

2 The authority for this Bylaw is:

- (a) sections 8, 28, 100 and 337 of *The Cities Act*;
- (b) section 6 of *The Weed Control Act*;
- (c) section 13 of *The Pest Control Act*;
- (d) section 8 – *Forest Resources Management Act*
- (e) *section 13 of the Wildlife Regulations*

3 (1) For the purposes of *The Weed Control Act*, the following positions are hereby appointed as weed inspectors for the City of Estevan upon adoption of this bylaw and remain as such unless the inspector's employment is terminated:

(a) Manager , Parks and facilities

(2) Notwithstanding subsection (1) the City Manager is delegated the authority to appoint weed inspectors for the purposes of *The Weed Control Act*, for future years

4 (1) For the purposes of *The Pest Control Act*, the following positions are hereby appointed as pest control officers for the City of Estevan upon adoption of this bylaw and remain as such unless the inspector or officer's employment is terminated:

(a) Manager , Parks and Facilities

(b) Bylaw Enforcement Officer

(c) Any Member of the Police Services

(2) Notwithstanding subsection (1) the City Manager is delegated the authority to appoint pest control officers for the purposes of *The Pest Control Act*, on for future years.

5 (1) For the purposes of *The Forest Resources Management Act*, the following person are hereby appointed as municipal inspectors for the City of Estevan upon adoption of this bylaw and remain as such unless the inspector's employment is terminated:

(a) Manager, Parks and Facilities

(2) Notwithstanding subsection (1) the City Manager is delegated the authority to appoint weed inspectors for the purposes of *The Forest Resources Management Act*, for future years

THIS BYLAW shall take force and be in effect on the date of the final passage thereof.

CITY OF ESTEVAN

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Roy Ludwig,  
Mayor.

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Judy Pilloud,  
City Clerk.

Read a first time this 12<sup>th</sup> day of February, 2018.

Read a second time this

READ a third and final time, approved and adopted for use this.