

Bylaw 2021-2045

A BYLAW TO PROVIDE FOR THE CHARGING OF FEE FOR SERVICES PROVIDED BY THE CITY OF ESTEVAN.

WHEREAS, pursuant to the Section 8 (1) (I) of *The Cities Act* the City may set service charges for services provided and may set the time and place and the manner in which they will be payable;

AND WHEREAS the Council of the City of Estevan deems it necessary and desirable to do so;

NOW, THERFORE, the Council of the City of Estevan hereby enacts as follows:


1. That the following service charges shall be set as identified in Schedule A
2. The fees indicated in of this Bylaw shall be payable at the time of request.
3. FORMER BYLAW REPEALED

That Bylaw 2020-2021 of the City of Estevan, Saskatchewan and all amendments thereto are hereby repealed; such repeal shall not prejudicially affect any matter or thing whatever done, existing or pending at the time of such repeal.

EFFECTIVE DATE:

This Bylaw shall come into force and effect upon final passing.

CITY OF ESTEVAN



Roy Ludwig
Mayor

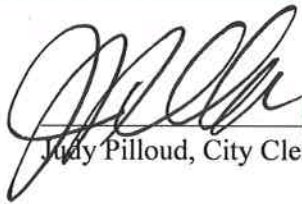
Judy Pilloud
City Clerk

Read a first time this 31st day of May, 2021.

Read a second time this 14th day of June, 2021.

Read a third time approved and adopted for use by the City of Estevan this 14th day of June, 2021.

Certified a true copy of Bylaw #2021-2045 as it appears in the Minute Book of the City of Estevan given under my hand and the seal of the City of Estevan this 15th day of June, 2021.


Jay Pilloud, City Clerk



Bylaw 2021-2045 Schedule A

Description of Service Administration	Units	2021 Fees
Photocopying	/page	\$0.50
Faxing	/page	\$1.00
NSF Cheque Charge	/cheque	\$45.00
Commissioner for Oaths and Witnessing Services	/document	\$10.00
Administration Research Fee	/hour	\$25.00
Digital Media Copy	/stick	\$10.00
Digital Image	/photo	\$15.00
Public Accounts (paper copy)		\$15.00
Annual Budget (paper copy)		\$15.00
Traffic Bylaw (paper copy)		\$25.00
Zoning Bylaw (paper copy)		\$25.00
Official Community Plan (paper copy)		\$50.00
City Pins	/pin	\$2.50
City Flags	/flag	\$85.00
City Maps		\$25.00
Color Maps		\$50.00

Where it is determined that the information requested will take extensive time to research, Section 5 (1) and (3) of the *Local Authority Freedom of Information and Protection of Privacy Act Regulations* will apply.

Request for Access in Information	20.00
Where time is in access of one hour	25.00/hr

Description of Service Finance	Units	2021 Fees
Tax Certificate		\$25.00
Assessment Field Sheets/assessment (Agents)		\$15.00
Tax Information Request (verbal)		\$15.00
Registration of Tax Lien	/title	\$50.00
Registration of all other Interests	/title	\$75.00
Tax Enforcement	/title	\$120.00
Tax Enforcement Final Notice	/title	\$250.00
Reprinting of Tax Notice	/notice	\$5.00
Assessment Roll Property Profile	/property	\$5.00
Tax Inquiry (written)		\$15.00

Description of Service Engineering	Units	2021 Fees
Utility Service Termination Deposit		\$5,000.00
Utility Service Disconnect	/property	77.00
Utility Service Reconnect (turn on service after hours)	/ property	150.00
Sewer and Water Inspections based on hourly rate of equipment and labour		
Water and Sewer History of a Property	/property	\$25.00
Engineering Information Requests		\$25.00
Water Pressure Concerns – if not City related	/property	\$50.00
Water Quality Concerns – if not City related	/property	\$50.00
Property Pin Locates	\$25/pin	\$50.00

Description of Service Building Inspector	Units	2021 Fees
Building Official Any Letter Request	/letter	\$50.00
Third Party Inspections	/inspection	\$50.00
Preliminary Site Plan – City Property		\$50.00
Preliminary Site Pan – Other Property		\$50.00
Scanner/Plotter Use	/page	\$25.00

Description of Service Fire Department	Units	2021 Fees
Review and Approval of Plans for new or existing buildings	/request	\$75.00
Outdoor Fire Pits (Excluding Barbeques)	/permit	\$10.00
Outdoor Fireplace and Chimney Approval	/permit	\$10.00
Fire Works and Pyrotechnics Display Permit	/permit	\$75.00

Description of Service Leisure Services Fees & Charges	Units	2021 Fees
Rentals - Transport Not Included		
Conference Room	/ Hour	\$27.50
City Wide Registration Table	/ Table	\$95.00
Playpark (rent pool & shack with staff)	/ 3 Hours	\$173.00
Park Permit	Admin	\$27.50
Sports Fields		
Soccer Field Annual Fee	/ Season	\$5679.00
Girls Softball Diamond Annual Fee	/ Season	\$6723.00
Boys Baseball Diamond Annual Fee	/ Season	\$7880.00
Adult Slo-Pitch Diamond Annual Fee	/ Team	\$4000.00
Adult Recreation Softball	/Team	\$2500.00
Multi-Purpose Room (Youth/Family/Non Profit)	/ Hour	\$55.00
Multi-Purpose Room (Profit)	/ Hour	\$110.00

Description of Service 2020-2023 Leisure Services Fees & Charges	Units	2021 Fees
Arena Ice Rental: September 1 – April 30 Affinity Place, Power Dodge Arena <i>All Fees Include Ice Resurfacing</i>		
Minor Ice Groups	/ Hour	\$119.00
Statutory Holiday	/Hour	\$169.00
Adult User Groups/Private Rentals/Casual Rentals	/ Hour	\$197.00
Last Minute Ice Rental (24 hour window)	/ Hour	\$119.00

Description of Service Leisure Services Fees & Charges	Units	2021 Fees
Facility Admissions – Estevan Leisure Centre		
Child Daily (17% increase)		\$3.50
Child 1 Month Facility Pass (17% increase)		\$45.50
Child 3 Month Facility Pass		\$83.00
Child 6 Month Facility Pass		\$156.00
1 Year Facility Pass		\$312.00
Child Master Facility Pass (10 admissions, no expiry)		\$35.00
Senior/Youth Daily (10% increase)		\$5.50
Senior/Youth 1 Month Facility Pass		\$48.00
Senior/Youth 3 Month Facility Pass		\$105.00
Senior/Youth 6 Month Facility Pass		\$200.00
Senior/Youth 1 Year Facility Pass		\$400.00
Senior/Youth Master Facility Pass (10 admissions, no expiry)		\$48.00
Adult Daily		\$10.00
Adult 1 Month Facility Pass		\$55.00
Adult 3 Month Facility Pass		\$140.00
Adult 6 Month Facility Pass		\$253.00
Adult 1 Year Facility Pass		\$506.00
Adult Master Facility Pass (10 admissions, no expiry)		\$77.00
Family Daily (7% increase)		\$15.00
Family 1 Month Facility Pass		\$120.00
Family 3 Month Facility Pass		\$330.00
Family 6 Month Facility Pass		\$595.00
Family 1 Year Facility Pass		\$1190.00
Family Master Facility Pass (10 admissions, no expiry)		\$140.00
Locker in Change Room	/ Month	\$14.00
Playcare Daily Fee	/ Hour	\$5.00
Playcare Punch Card	/ Card	\$50.00

- 10% off customer appreciation in December

Description of Service 2020-2023 Leisure Services Fees & Charges	Units	2021 Fees
Dry Floor Rental - Affinity Place May 1- Aug 14		
Private/Commercial Groups	/ Day	\$4604.00
Non Profit Groups (Local Clubs, Charities, Fundraisers)	/ Day	\$1420.50
Sporting Activities	/ Hour	\$68.00
Lounge Rental	/ Hour	\$67.00
Additional Services		
Set Up & Tear Down	/ Day	\$2754.00
Glass Removal	/ Day	\$2754.00
Floor Install Over Ice	/ Day	\$2754.00
Dry Floor Rental – Power Dodge Arena, Curling Rink <i>No Set Up/Take Down Charges - Includes Table & Chairs</i>		
Private/Commercial Groups	/ Day	\$3497.00
Non Profit Groups (Local Clubs, Charities, Fundraisers)	/ Day	\$1093.00
Sporting Activities	/ Hour	\$68.00
Curling Club Annual Rent: September 15 – April 15	Annual	\$32, 782.00
Rentals - Transport Not Included		
Table (8 foot plastic)	/ Table	\$13.00
Chair (metal, folding)	/ Chair	\$1.25
Bleacher (3 rows)	/ Bleacher	\$44.00
Stage (8*14 section)	/ Section	\$44.00
Forecourt (Tables/Chairs Included)	/ Day	\$109.00
Conference Room	/Hour	\$27.50
Play Park (rent out entire park)	/ 3 hours	\$178.00
Park Permit	Admin	\$27.50
Multi-Purpose Room (Youth/Family/Non Profit)	/ Hour	\$55.00

Description of Service		2021 Fees
Leisure Services Fees & Charges		
Pool		
Swimming Lessons	Units	
Swimming Lessons (Red Cross Preschool – Level 10)	/ Set	\$61.00
Private Swimming Lessons (5 - 30 minute Lessons)	/ Set	\$118.00
Semi – Private Swimming Lessons (5 – 30 minute Lessons)	/ Set /Child	\$91.00
School Swimming Lessons (45 minute Lessons)	/ Instructor	\$38.00
Babysitting Training Course (Red Cross)	/ Course	\$46.00
Swimming Instructor Advance Lesson		
Assistant Red Cross Lifeguard Course	/Course	\$300.00
Red Cross Lifeguard Course	/Course	\$310.00
Red Cross Lifeguard Course Re-Certification	/Re-Cert	\$100.00
Water Safety Instructor (WSI)	/ Course	\$355.00
Water Safety Instructor (WSI) Re-Certification	/ Re-Cert	\$80.00
Private Pool Rental		
Minor Swim Club Rental (Eels, Sharks, Mermaids)	/ Hour	\$119.00
Standard First Aid		\$150.00
First Aid Recertification		\$87.50
Pool Extras		
Additional Life Guards	/ Lifeguard	\$55.00
WiBit Rental		\$55.00

Description of Service Cemetery Services Fees & Charges	Units	2021 Fees
Cemetery Lot Purchase		Prices without tax
Full Lot Adult / child (all available sections)	/lot	795.00
Infant Lot (section 10 only)	/ lot	475.00
Columbarium Niche (top four rows)	/ niche	2592.00
Columbarium Niche (bottom two rows)	/ niche	2268.00
Columbarium Gardens Memorial Stone		475.00
Columbarium Gardens Single lot (1m x 1m)	/lot	475.00
Columbarium Gardens Double lot (1m x 1.5 m)		550.00
Interment		
Interment – Summer Weekday (April 15 – Oct 15)		
Ash(Ground lot or Niche – (Adult /Child/Infant)	/ lot or niche	220.00
Full Burial – Child / Infant		440.00
Full Burial – Adult		719.00
Ash (Ground lot or Niche – Adult/Child/Infant	/ lot or niche	260.00
Full Burial – Child/ Infant		624.00
Full Burial – Adult		873.00
Interment –Winter Weekday (Oct 16 – April 14)		
Ash (Ground lot or Niche – Adult /Child/Infant)	/lot or niche	315.00
Full burial – Child / Infant		634.00
Full burial – Adult		938.00
Interment – Winter Holiday / Weekend		
Ash (Ground lot or Niche – Adult/Child/Infant)		374.00
Full Burial – Child/Infant		748.00
Full Burial - Adult		1063.00
Disinterment (Summer weekday only service)		
Removal of Human Remains		2160.00
Removal of Cremated Remains (Columbarium Niche)		220.00
Removal of Cremated Remains (Ground Lot)		315.00
Administration Fees		
Staking Permits – monument placement		36.00
Return / transfer of Cemetery lot rights		60.00

Site specific requested work (hourly rates on actuals)