



City of Estevan



AGENDA REGULAR COUNCIL MEETING

March 26, 2018 at 6:00 pm

PRESENTATIONS

ADOPTION OF THE AGENDA

1. MINUTES

- a) Minutes of Council Meeting held on February 26, 2018

2. ORIGINAL COMMUNICATIONS, DELEGATIONS AND PETITIONS

- a) Town of Stoughton – Decommissioning of Estevan Civic Auditorium

3. WRITTEN REPORTS OF COMMITTEES

- a) Woodlawn Regional Park Minutes of January 11, 2018

4. EXECUTIVE REPORTS

- a) Public Works Roads & Drainage Tandem Gravel Truck Tender
- b) Public Works Roads & Drainage Pick up Truck Tender
- c) Public Works Roads & Drainage High Boy Flat Deck Trailer Tender
- d) Public Works Roads and Drainage Dust Control Tender
- e) City Manager Infrastructure Fee Proposal

5. INTRODUCTION OF BYLAWS

6. PUBLIC HEARINGS AND REPORTS

7. GIVING NOTICE

- a) Utility Fees Mail Insert

8. MOTIONS FROM COMMITTEE

9. CONSIDERATION OF BYLAWS

10. INQUIRIES

ADJOURNMENT

Minutes of the Regular Council Meeting of the City of Estevan held in the Council Chambers on Monday March 12, 2018 at 6:00 p.m.

Present were: Mayor Roy Ludwig, Councillors: G. Hoffort , T. Knibbs, S. Veroba, L. Yanish, City Clerk Judy Pilloud, City Manager Jeff Ward, City Controller Trudy Firth, representatives of the media (R. DeRosier, D. Ewen, D. Wilberg)

Presentations

Agenda

2018-049

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, to approve the agenda as presented.

Motion Carried Unanimously

Minutes

2018-050

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, that the Minutes of the Regular Council Meeting held on February 26, 2018, be adopted as presented.

Motion Carried Unanimously.

Original Communication, Delegations and Petitions

Town of Lampman and RM of Browning Support of Civic Auditorium Demolition

2018-051

Motion moved by Councillor Knibbs, seconded by Councillor Frank, that the correspondence from the Town of Lampman and RM of Browning with approval of decommissioning of the Civic Auditorium be accepted as presented.

Motion Carried Unanimously

**EMHA Request of
Reimbursement of Ice
Plant Funding**

2018-052

Motion moved by Councillor Frank, seconded by Councillor Knibbs, that the correspondence from the EMHA be accepted and full reimburse of donated funding of \$20,000; due to the demolition of the Civic Auditorium be approved.

Motion Carried Unanimously

**Regens Cart Report
For February 2018**

2018-053

Motion moved by Councillor Veroba, seconded by Councillor Yanish, that the Regens Cart report for February 2018 be accepted as presented.

Motion Carried Unanimously

**Southeast Transportation
Committee Minutes**

2018-54

Motion moved by Councillor Knibbs, seconded by Councillor Yanish, that the Southeast Transportation Committee Minutes of February 27, 2018 be accepted as presented.

Motion Carried Unanimously

Written Reports of Committees

**Estevan Regional Library
2017 Highlights**

2018-055

Motion moved by Councillor Hoffort, seconded by Councillor Knibbs, that the Southeast Regional Library Highlight of 2017 report be accepted as presented.

Motion Carried Unanimously

**Estevan Arts Council Meeting
Minutes of January 10, 2018
2018-056**

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, that the minutes of the Estevan Arts Council Meeting of January 10, 2018 be accepted as presented.

Motion Carried Unanimously

Executive Reports

**Tax Assessor Tax Enforcement
Permission to Proceed to Title
2018-057**

Motion moved by Councillor Yanish, seconded by Councillor Knibbs, that the acceptance and approval of the recommendation from the Tax Assessor to allow due process and to proceed with tax enforcement and take title.

Motion Carried Unanimously.

**Roads and Drainage Manger
2018 Traffic Paint Tender
2018-058**

Motion moved by Councillor Knibbs, seconded by Councillor Frank, that the 2018 Paint Tender be approved and awarded to Cloverdale Paint Inc. for the quoted amount of \$37,673.97.

Motion Carried Unanimously

**City Clerk
Privacy of Information
Policy**

2018-059

Motion moved by Councillor Hoffort, seconded by Councillor Veroba, that the LAFOIP Privacy of Information report be accepted as presented and approval that Policy 2018-69 Privacy of Information Policy be establish for use by the City of Estevan.

Motion Carried Unanimously.

**Fire Chief
Fire Reports for January
And February 2018**

2018-060

Motion moved by Councillor Yanish, seconded by Councillor Frank, that the Fire Reports for the months of January and February 2018 be accepted as presented.

Motion Carried Unanimously

**Land Development
Building Permit Report for
February 2018**

2018-061

Motion moved by Councillor Knibbs, seconded by Councillor Veroba, that the Land Development Building Permit Report for the month of February, 2018 be accepted as presented.

Motion Carried Unanimously

**Helen Fornwald – EMO
Annual Report**

2018-062

Motion moved by Councillor , seconded by Councillor , that the EMO Annual Report for 2017 be accepted as presented.

Motion Carried Unanimously

Councillor Yanish declared a conflict of Interest due to working for McCombs Automotive.

**Stores Foreman
Fuel and Lubricants Tender**

2018-063

Motion moved by Councillor Veroba, seconded by Councillor Knibbs, that the 2018 Fuel and Lubricants Tender be awarded to Southern Plains Co-op.

Motion Carried Unanimously

2018-064

Motion moved by Councillor Knibbs, seconded by Councillor Frank, that the 2018 Lubricants Tender be awarded to Blue Wave Energy for the quoted price of \$20,131.75.

Motion Carried Unanimously

Councillor Yanish returned to the Council Chambers.

Consideration of Bylaws

Bylaw 2018-1994

Utility Rates

2018-065

Motion moved by Councillor Hoffort, seconded by Councillor Veroba, that Bylaw 2018-1994 a bylaw to Regulate Utility Rates in the City of Estevan, be taken as having been given second reading.

Motion Carried Unanimously

2018-066

Motion moved by Councillor Knibbs, seconded by Councillor Frank, that Bylaw 2018-1994, as annexed to these Minutes, be taken as having been given third and final reading, approved and adopted for use by the City of Estevan.

Motion Carried Unanimously

Committee

2018-067

Motion moved by Councillor Hoffort, seconded by Councillor Frank, to move into Committee of the Whole.

Motion Carried Unanimously

Open

2018-068

Motion moved by Councillor Hoffort, seconded by Councillor Yanish, that Council move into Open Meeting.

Motion Carried Unanimously

Adjournment

2018-069

Motion moved by Councillor Veroba, seconded by Councillor Frank, that the meeting be adjourned, the time being 10:00 p.m.

Motion Carried Unanimously.

Roy Ludwig
Mayor

Judy Pilloud
City Clerk

TOWN OF STOUGHTON
R.C. Miskolczi, Town Administrator

232 Main Street,
P.O. Box 397,
Stoughton, Sask. S0G 4T0

Phone 1-306-457-2413
Fax 1-306-457-3162
E-mail stoughtontown@sasktel.net

March 12, 2018

City of Estevan
1102 Fourth Street
Estevan, SK.
S4A 0W7

Dear Council:

RE: Decommissioning the Estevan Civic Auditorium

The Town of Stoughton supports the decommissioning of the Estevan Civic Auditorium as communities similar in size to Estevan such as Weyburn, North Battleford and Yorkton only have two indoor ice rinks.

Many surrounding communities in the area including Stoughton, Lampman, Bienfait, Alameda, Midale, just to name a few, have skating facilities and have ice time for the City of Estevan to utilize. The drive to these locations is negligible as rural residents using these facilities do generally not live near them. When living in the City of Regina the drive to an indoor skating rink would be similar in length.

In the past, many local communities have supported the City of Estevan in the quest of grant allocations and donations for the construction of Affinity Place, which in our understanding was to replace the aging Civic Auditorium.

We feel that with the declining use of many smaller community recreational facilities, the City of Estevan and surrounding communities should work together to utilize the millions of dollars' worth of facilities that are located within the Estevan drawing area.

Yours truly,



R. C. Miskolczi
Administrator

WOODLAWN REGIONAL PARK AUTHORITY

January 11, 2018 @7:00 PM City of Estevan Meeting room

Minutes of the Meeting of Woodlawn Regional Park Authority

A meeting of the Board of Directors of Woodlawn Regional Park (WLRP) was held on January 11, 2018 at City of Estevan Meeting Room with the following members present:

Larry Preddy, Greg Hoffort, Barry Schulte, Myron Daoust, Jordan Laich, Joanne Schulte, Todd Fichter, Dennis Moore,

Absent:

Mike Halirewich, Ward Tuttle, Dwight Monteyne, Lorne Jahn

1. AGENDA AS PRESENTED

GREG/TODD UNANIMOUSLY CARRIED.

2. APPROVE NOV 9, 2017 MINUTES

DENNIS /TODD UNANIMOUSLY CARRIED.

3. APPROVE DECEMBER 2017 FINANCIALS

MYRON/TODD UNANIMOUSLY CARRIED.

4. BUSINESS ARISING FROM PREVIOUS MEETING

-Update on Christmas in the park, Festival of Lights

Joanne gave an update on the outcome of Christmas in Park on Dec 17, as well as the Festival of lights tour. Over 900 attended the Christmas in the park and over 2700 vehicles went through the park during the Festival of Lights tour.

-2018 Lottery:

Joanne gave update on the progression of the lottery licencing requirements; the proposed advertising poster was presented. Some changes were proposed to the layout. Joanne to contact designer and change.

-Insurance Policy:

Larry updated the board on the finalization of the revisions to the insurance policy, the total revisions saved the Park over \$8,000.00 in insurance costs.

-Splash Park:

The quote for the proposed Woodlawn splash park was presented by Joanne; the costs are 3 times higher than originally thought. It is decided to table the splash park project for this year. Once the proceeds of the Lottery come in it will be decided if funds should be set aside for future development of this project.

-Policy Approval:

The policy's that were revised at the November meeting were brought forth for approval:

DENNIS/MYRON UNANIMOUSLY CARRIED

-Boundary Dam Irrigation.

Irrigation of the Boundary Dam beach was proposed by Larry and discussed to get quotes from both Johnston's plumbing and Energy Electric.

5. FRESH AIR FITNESS AND DOG PARK/SUB COMMITTEES

An E-mail vote was taken on Dec 13/2017 to have Fresh Air Fitness and the Dog Park both included as sub committees under the Woodlawn Regional Park Authority. Letters of understanding have been signed by both committee groups naming committee members: Park manager to sit on committee. Committees are covered under the Parks Liability insurance.

6. MOU Irrigation project:

Larry explained how the Memorandum of understanding between the Park and Johnston's plumbing and heating worked. Motion was made to adopt and proceed with the MOU TODD/DENNIS
UNANIMOUSLY CARRIED

7. SPRA 2017 GRANT:

Larry explained that the 2017 grant for the completion of Woodlawn sewer expansion had been rejected by SPRA because no permit from Sask. Health Region had been acquired prior to work beginning.

8. SEWER PROJECT:

The discussion was had about the need to address our sewer disposal for both parks, Barry is to explore for the short term to dump on Sask. Power Land. He will meet with Sask. Health, and then proceed. Sask. Water has already approved on their part. Barry is also to look into the possibility of future development for a mound system at both Woodlawn and Boundary. Boundary already processes an engineered mound system from 2013 that may still be viable to proceed with.

9. CITY OF ESTEVAN THIRD PARTY GRANT

Letter from City of Estevan was read by Joanne Explaining the City's decision to proceed with providing Woodlawn Regional Park the same in-kind services as last year in Lieu of monetary assistance. \$10,000 will be set aside for the Parks Fire protection service with the City and in-kind service of Road repair from the city will be extended for the 2018 season.

9. CHOW FIELD REPAIR

It was discussed that Chow field is to be resurfaced to eliminate the heaving on the field. Meeting to be set up with Kevin from Estevan Minor Football to discuss how to proceed.

10. 2018 BUDGET

2018 Budget was discussed, and revisions made: (includes discussion of doing a test area to apply recycled pavement to the R section and G road entrance to Woodlawn Drive.) motion to revise GREG/MYRON UNANIMOUSLY CARRIED (see attached)

11. APPOINTMENT OF TODD FICHTER

RM of Browning has appointed Todd Fichter as Woodlawn Regional Park Board representative for 2018

12. 2018 SEASONAL LEASE AGREEMENT

Larry explained the progression of the Seasonal Lease agreement that is being drawn up for the Park's Seasonal Campers. The motion was made to adopt the new Seasonal Lease agreement, TODD/DENNIS
UNANIMOUSLY CARRIED

13. 2018 AGM

Date for the 2018 AGM was set for Thursday March 8, Supper @5 pm, to follow with Board meeting and then general meeting at 7:00 pm

14. MANAGER CONTRACT

Larry advised that Joanne had signed a contract as Park Manager for the 2018 season. Vote to Accept, GREG/MYRON UNANIMOUSLY CARRIED.

15. MANAGERS REPORTS

Barry discussed plans for the construction of projects for the 2018 season, inclusive of new gazebos. Joanne and Barry had already discussed how Christmas in the Park and Festival of Lights had been received. Discussed what needs to be addressed for next year's event. Joanne discussed that now that the winter events are over she will be concentrating on the Lottery and completion of the Safety Program. Joanne has met with MNP for the upcoming audit, waivers have been completed for Canoe/Kayak use with procedures now to be developed. The reservations sites are all updated and ready for march booking.

MEETING ADJOURNED @ 9:00 PM/MYRON UNANIMOUSLY CARRIED

Date:

Chairman

Business Manager



DATE: March 16, 2018

TO: His Worship the Mayor, Members of Council

SUBMITTED BY: Norm Mack – Roads and Drainage Manager

RE: 2018 TANDEM GRAVEL TRUCK TENDER

RECOMMENDATION

The City of Estevan purchase the 2018 Freightliner M2-106 tandem gravel truck from Warner Industries located in Regina with a price of \$134,260.18 before applicable taxes. Warner Industries had the lowest bid of the tender competition. The Freightliner M2-106 meets all our criteria and specifications.

CONCLUSION

The tandem trucks play a vital role in the operations of Roads and Drainage and updating equipment is important because most of our work is of an emergency nature, such as snow removal and water breaks.

BACKGROUND AND DISCUSSION

The Freightliner M2-106 tandem truck is replacing an aging tandem in our fleet a 1999 International Eagle that has served The City of Estevan well but repair and maintenance costs are excessive.

Name of Company		
Warner Industries	\$134,260.18	Freightliner
DEL Equipment	\$136,795.00	Freightliner
Commercial Truck Equip	\$141,772.00	International
Custom Truck Sales	\$149,000.00	Kenworth

FINACIAL

The Freightliner truck will be purchased outright with no financing and was in the equipment renewal plan in the 2018 budget passed by council.

COMMUNICATION

The tender opening was open to all participants on Tuesday March 13, 2018 @ 2:30 pm in City of Estevan Council chambers with the 4 companies competing in the tender process. This report will be available to the public and City's website.

DELEGATED AUTHORITY

The recommendation of this report requires City Council approval.

Respectfully submitted,

Norm Mack,
Manager, Roads & Drainage

Jeff Ward
City Manager



DATE: March 14, 2018

TO: His Worship the Mayor, Members of Council

SUBMITTED BY: Norm Mack – Roads and Drainage Manager

RE: 2018 PICKUP TRUCK TENDER

RECOMMENDATION

The City of Estevan purchase 2 - 2018 Chevrolet Silverado 1500 4 door crew cabs at a price of \$76,242.18 before applicable taxes. Murray GM was not the lowest tender bid but met all required specifications or exceeded tender requirements.

CONCLUSION

The City of Estevan will purchase new trucks to replace aging units in the fleet.

BACKGROUND AND DISCUSSION

Estevan Motors was the lowest tender bid but failed to add on backup alarms specified in the City of Estevan tender.. To add the backup alarms quoted by Doug Sands of Estevan Motors was \$262.00 for the 2 trucks thus exceeding the price of Murray GM tender.

Name of Company		
Estevan Motors	\$76,128.12	
Murray GM	\$76,242.18	
Senchuk Ford Sales Ltd.	\$78,400.00	

FINACIAL

The Chev pickup trucks will be purchased outright with no financing and was in the equipment renewal plan in the 2018 budget passed by council.

COMMUNICATION

The tender opening was open to all participants on Tuesday March 13, 2018 @ 2:30 pm in City of Estevan Council chambers with the three companies competing in the tender process. This report will be available to the public and City's website.

DELEGATED AUTHORITY

The recommendation of this report requires City Council approval.

Respectfully submitted,

Norm Mack,
Manager, Roads & Drainage

Jeff Ward
City Manager

DATE: March 16, 2018

TO: His Worship the Mayor, Members of Council

SUBMITTED BY: Norm Mack – Roads and Drainage Manager

RE: 2018 HIGH BOY FLAT DECK TRAILER

RECOMMENDATION

The City of Estevan purchase the 20’ High Boy flat deck trailer from TK Trailer Sales Ltd. Manor, Sask. TK Trailer Sales Ltd. had the lowest bid of the tender competition. The PJ trailer meets all our criteria and specifications.

CONCLUSION

The City of Estevan requires a high boy flat deck trailer to enable a forklift to load, off load and then use the trailer to haul materials such as pipe, grader blades, hydrants and other materials to our job sites.

BACKGROUND AND DISCUSSION

The City of Estevan presently does not have a high boy trailer to haul our material to various work sites. Having this trailer would greatly increase speed and safety when using a fork lift. Currently the only trailers we have are car haulers with the wheel fenders in the way for using a forklift.

Name of Company		
T.K. Trailer Sales – Manor	\$11,139.66	PJ Trailer
Warner Industries	\$11,950.00	Trail Tech
Fast Toys for Boys	\$12,550.60	Pintle Trailer
High Energy - Estevan	\$12,895.00	Rainbow Trailer
Supreme Trailers Sales	\$14,770.00	Kincaid Trailer

FINACIAL

The PJ trailer will be purchased outright with no financing and was in the equipment renewal plan in the 2018 budget passed by council.

COMMUNICATION

The tender opening was open to all participants on Tuesday March 13, 2018 @ 2:30 pm in City of Estevan Council chambers with the 5 companies competing in the tender process. This report will be available to the public and the City of Estevan website.

DELEGATED AUTHORITY

The recommendation of this report requires City Council approval.

Respectfully submitted,

Norm Mack,
Manager, Roads & Drainage

Jeff Ward
City Manager

March 22, 2018

TO: His Worship the Mayor,
 Members of Council

FROM: Norm Mack, Roads & Drainage Manager

RE: 2018 Dust Control Program

RECOMMENDATION

1. That the 2018 Dust Control program be awarded to Fort Distributors at a cost of \$.31 per litre delivered and applied. Estimate of product needed in 2018 is \$102,300.00
2. That the tender and award of the annual Dust Control program be delegated to the City Manager to ensure timely application and in conjunction with the RM's Dust Control Program.

CONCLUSION

Annually the City seeks tenders on the Dust Control program. As Council has already approved the 2018 budget it is recommended that the City Manager be delegated authority to tender and award the program on an annual basis once budget is approved. Should tenders be over the allotted budget, the City Manager will submit to Council for approval. This delegation of authority will ensure a more timely response given the need to collaborate with the RM of Estevan for gravel roads that bound the city and also to respond adequately to early springs as we've seen in 2017.

BACKGROUND AND DISCUSSION

The City released an annual tender in March for the 2018 Dust Control program which includes product and application required for the program, The public tender opening was held at City Hall at 2:30 PM March 20, 2018. One other tender bid was received from Kortech but substituted Magnesium Chloride with Calcium Chloride and did not meet the City of Estevan specifications.

The following are the tenders that were received:

Name of Company	Cost Excluding GST	Cost Including GST
Fort Distributors	\$.31 litre	\$107,415.00
Kortech	Did not meet spec	\$99,000.00

The City is responsible for a number of gravel roads within the City's current boundaries. Some roads require only one application annually while others require two given the amount of vehicle use.

The Dust Control program covers the following locations with distances in Meters

Once a Year

Industrial Communications King St. East – 192 m
Coronation St. – 169 m
Luscar Park – 520 m
Eva Street – 22 m
Icon Center – 223 m
Yardley Place Back Lane – 191 m

Twice a Year

6th Street & 2nd Ave - 1932 m
Escana Street - 1680 m
Devonian East from Kensington to RM Road -1648 m
Mississippian - 654 m
Imperial - 668 m
Superior - 668 m
Hwy 47 South Service Road - 601 m
Hwy 47 North Service Road - 814 m
Collins Road - 372 m
City Yard Maintenance Road & City Yard - 430 m
200 Blk 3rd Street - 155 m
Perkins Street - 357 m
City Landfill - 250 m
Kensington South - 230 m
39 East Service Road -743 m
Boey Way – 170 m
8th Ave South – 86 m
West Valley Edge – 450 m

The product the City has seen success with for many years is a magnesium chloride based product which is also what the RM uses for dust control.

Based on the submissions received, it is recommended that the tender be awarded to the lowest bidder.

RECOMMENDATION IMPLICATIONS

Financial

The 2018 General Operating Budget includes funding of \$127,154.00 for the 2018 program. The tender came in under budget which will be a positive variance in the operational budget for 2018. There will be some small costs in relation to a couple of roads the RM controls on the City's behalf.

Environmental

Concerns may be raised over the use of Magnesium Chloride, however it is a naturally occurring mineral and is produced from the water of the Great Salt Lake in Utah. It is non-hazardous and under proper management and best practice guidelines poses no risk to the environment.

COMMUNICATION

This report will be available to the public and on the City's website.

DELEGATED AUTHORITY

The recommendation of this report requires City Council approval.

Respectfully submitted,

Norm Mack,
Manager, Roads & Drainage

Jeff Ward
City Manager



DATE: March 20, 2018

TO: His Worship the Mayor
Member of City Council

SUBMITTED BY: Jeff Ward, City Manager

RE: UTILITY INFRASTRUCTURE FEE AND UTILITY SERVICE CHARGES

Background and discussion:

The following information is being presented as background for discussion on the Utility Infrastructure Fee and the costs of water breaks and water main replacements.

Utility Infrastructure Fee for each individual utility customer is currently \$20.00 per each bimonthly bill or \$120.00 per year. The average number of customers is 3,895. This adds up to average annual revenue of \$467,400.00. If council was to increase this bimonthly fee to \$30.00, the \$10.00 bimonthly or \$60.00 yearly increase would add up to additional revenue of \$233,700.00.

Since 2004, the City of Estevan has passed bylaws to undertake water main replacement and street restoration as a local improvement. Individual utility customers who owned property in the affected areas were charged for a portion of the cost associated with this undertaking. Most cities and communities are moving away from this process. The proposed increase in the utility infrastructure fee would essentially remove the need for this local improvement process.

This difficult discussion will focus on what to do about the customers who have already paid the local improvement cost. These property owners may have paid in full or they may have added the cost to their taxes over a 10 year period. The amounts paid have ranged anywhere from \$6000.00 to \$15,000.00 per owner.

One idea is to offer a “credit” to these customers who have already paid for their local improvement. The number of customers who would be potentially eligible for a credit is estimated to be 680.

These customers would not be charged the \$10.00 being added to the Utility Infrastructure Fee for a maximum period of 10 years. This proposal would mean a maximum yearly loss of potential revenue of \$40,800.00 (maximum 10 year loss of \$408,000.00).

The proposed “credit” would be given based on an application process. Please see attached a draft of the application. The public would need to be educated. There would be an application deadline of December 31st, 2018. The tax assessor and utilities clerk would review each application to ensure eligibility.

Conclusion:

The proposed increase to the Utility Infrastructure Fee would be an amendment to the current Utility Rates bylaw, section (15).

The procedure on how to handle the proposed credit to customers, who have already paid for their local improvement, would be dealt with in a policy/procedure statement.

Recommendation:

If council chooses to move forward with a rebate option, then my recommendation is that the process listed within this memo and the attached application be used.

Infrastructure Compensation Application

Deadline for submission – December 31st, 2018

If you have paid a local improvement, on a property in the City of Estevan, please fill out the following:

Name: _____

Current Address: _____

Address Local Improvement paid on: _____

Name on Title: _____

Phone Number: _____

Email: _____

Every application will be reviewed and certain criteria must be met.

The number of years you paid a local improvement will determine the length of time you will be eligible for an annual credit on your utilities bill. This annual credit will offset the increase in the infrastructure levy.

In the past, policy was that any local improvements would be paid 20/80 between the City of Estevan and the homeowner, respectively. An infrastructure fee was later added onto the utility bills, to adjust the shared cost of local improvements to 50/50 between the City of Estevan and the homeowner.

This latest increase of \$10.00 on the infrastructure levy will now mean that going forward; there will be no cost to the homeowners re local improvements. The City of Estevan will cover the complete costs. This is a benefit to homeowners, but it does not nullify the previous policies that were active during past local improvements.

In order to compensate homeowners who had previously paid local improvements on properties, we are offering an annual credit in the amount of the recent increase in the infrastructure levy. This credit will be effective for a maximum of 10 years.

Any questions or concerns, please contact Utilities Clerk at City Hall, 306-634-1830.

UTILITY FEES

The City of Estevan Utility Bylaw will see the following changes effective April 2018.

Frozen water meters

requiring replacement, due to customer negligence, will be subject to a base service charge of \$82.50.

There will also be a meter replacement charge based on meter size as follows:

- 5/8" = \$460
- 3/4" = \$500
- 1" = \$630
- 1 1/2" = \$980
- 2" = \$1,160
- 3" = market \$

Utility Infrastructure Fee

on your bi monthly utility bill will be increasing to \$30 from the current \$20 charge. This equates to a \$5 a month increase. This fee is used to fund local improvements such as water main replacement and corresponding street restoration.



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