



AGENDA REGULAR COUNCIL MEETING

September 26, 2016 at 6:00 pm

PRESENTATIONS

ADOPTION OF THE AGENDA

1. MINUTES

- a) Minutes of Council Meeting held on September 12, 2016 [Page 3](#)

2. ORIGINAL COMMUNICATIONS, DELEGATIONS AND PETITIONS

3. WRITTEN REPORTS OF COMMITTEES

- a) Estevan Art Gallery and Museum Minutes of June 9, 2016 [Page 8](#)
- b) Estevan Police Services Bylaw Enforcement Report for August 2016 [Page 10](#)

4. EXECUTIVE REPORTS

- a) Leisure Services – Food and Beverage Tender [Page 11](#)

5. INTRODUCTION OF BYLAWS

6. PUBLIC HEARINGS AND REPORTS

7. GIVING NOTICE

- a) Proclamation for National Teen Driver Safety Week October 16 – 22, 2016 [Page 13](#)
- b) Proclamation for National Veterinary Technician Week October 16 – 22, 2016 [Page 14](#)

8. MOTIONS FROM COMMITTEE

9. CONSIDERATION OF BYLAWS

10. INQUIRIES

ADJOURNMENT

Minutes of the Regular Council Meeting of the City of Estevan held in the Council Chambers on Monday September 12, 2016 at 6:00 p.m.

Present were: Mayor Roy Ludwig, Councillors B. Johnson, D. Moore, G. Hoffort, K. Smith, T. Knibbs, City Clerk Judy Pilloud, City Manager Jeff Ward, Chief of Police Paul Ladouceur representatives of the media (R. DeRosier – no camera available, D. Willberg, L. Alquino)
Tim Perry, Jonas Wienrauch, Shirely Thera, Jackie Wall

Presentations

Agenda

2016-276

Motion moved by Councillor Knibbs, seconded by Councillor Hoffort, to approve the agenda as presented.

Motion Carried Unanimously

Minutes

2016-277

Motion moved by Councillor Moore, seconded by Councillor Smith, that the Minutes of the Regular Council Meeting held on August 29, 2016 be adopted as presented.

Motion Carried Unanimously.

Original Communications, Delegations and Petitions

Southeast Transportation

Planning Committee

Minutes of Aug 23, 2016

2016-278

Motion moved by Councillor Knibbs, seconded by Councillor Hoffort that the Southeast Transportation Planning Committee Minutes of August 23, 2016 be accepted as presented.

Motion Carried Unanimously

**Regens Disposal Limited
Cart Report for June and July 2016
2016-279**

Motion moved by Councillor Knibbs, seconded by Councillor Johnson, that the Regens Disposal Limited Cart Report for June and July 2016 be accepted as presented.

Motion Carried Unanimously

Written Reports of Committees

**Remuneration Committee
Report for 2017-2020
2016-280**

Motion moved by Councillor Hoffort, seconded by Councillor Smith, acceptance and approval of the Remuneration report and implement salaries and policy as directed through to 2020, for the newly elected Council.

Motion Carried Unanimously

**Estevan Board of Police
Commission Minutes of
August 18, 2016
2016-281**

Motion moved by Councillor Smith, seconded by Councillor Moore, that the minutes of the Estevan Police Commission for August 18, 2016 be accepted as presented.

Motion Carried Unanimously

Councillor Knibbs declared conflict of interest by living on Wellock Road and left the Council Chambers.

**Traffic Board Recommendation
Speed Bumps on Wellock Road
2016-282**

Motion moved by Councillor Moore, seconded by Councillor Smith, that the Report to slow down traffic on Wellock Road by implementing speed calming bumps be deferred to 2017 budget.

**In Favor
Councillor Johnson
Councillor Smith
Councillor Hoffort
Councillor Moore**

**Opposed:
Mayor Ludwig**

Motion Carried

Councillor Knibbs returned to the Council Chambers

Executive Reports

**Land Development
Building Permit Report for
August 2016**

2016-283

Motion moved by Councillor Knibbs, seconded by Councillor Smith, that the Land Development Building Permit Report for the month of August 2016 be approved as presented.

Motion Carried Unanimously

**Land Development
Proposed Discretionary Use
1301 First Street LDR13-2016**

2016-284

Motion moved by Councillor Smith, seconded by Councillor Hoffort, that the Land Development report on discretionary Use of 1301 First Street be approved as a residential Group Care Facility as discretionary use on the property legally described as Lot 11, Block 62, Plan B4225, Estevan SK, as to issue a development permit conditional to compliance with all regulatory requirements for development, use and occupancy.

Motion Carried Unanimously

**Land Development for
Discretionary Use of 310 Fourth
Street – Place of Worship LDR 12-2016**

2016-285

Motion moved by Councillor Johnson, seconded by Councillor Moore, that the Land Development report for discretionary use of 210 Fourth Street of the property legally described as Lots 6, 7, 8 and Block 103 and Plan C3929, Estevan Saskatchewan and to issue a development permit conditional to compliance with all regulatory requirements for development, use and occupancy.

Motion Carried Unanimously

**Fire Chief
Monthly Reports
For July and August 2016**

2016- 286

Motion moved by Councillor Knibbs, seconded by Councillor Moore, that the Fire reports for July and August be approved as presented.

Motion Carried Unanimously

Giving Notice

**Proclamation of Culture
Days Sept 30 – Oct 2, 2016**

2016-287

Motion moved by Councillor Knibbs, seconded by Councillor Smith, that the Proclamation on Culture Days September 30 – October 2, 2016 be approved to be proclaimed.

Motion Carried Unanimously

Committee

2016-288

Motion moved by Councillor Hoffort, seconded by Councillor Knibbs, to move into Committee of the Whole.

Motion Carried Unanimously

Open

2016-289

Motion moved by Councillor Moore, seconded by Councillor Knibbs, that Council move into Open Meeting.

Motion Carried Unanimously

Adjournment

2016-

Motion moved by Councillor Hoffort, seconded by Councillor Smith, that the meeting be adjourned, the time being 9:15 p.m.

Motion Carried Unanimously.

Roy Ludwig
Mayor

Judy Pilloud
City Clerk

Estevan Art Gallery and Museum
Regular Meeting
Thursday, June 9, 2016

ATTENDANCE:

Board: Brian Johnson, George Sereggela, Tyler Perry, Amber Ganje, Monica Elson, Andrea McClelland, Allison Dinsmore and Terry Williams

Staff: Amber Andersen

Absent: Tammy Podovinnikoff, Kathryn Gilliss

CALL TO ORDER: Amber Ganje called the meeting to order at 7:04 PM.

Motion by Tyler Perry, seconded by Monica Elson to approve the agenda. Carried.

Motion by Allison Dinsmore, seconded by Tyler Perry to approve the minutes as circulated. Carried.

BUSINESS ARISING FROM THE MINUTES:

- We will have to set a date in July to plan further for the Parking Lot party.
- Rod March joined us for the meeting to discuss plans we had in regards to the landscaping, and seems very agreeable to the ideas tossed forward. Only asked that we come together with a concise plan of what we would like accomplished.

CORRESPONDENCE:

- None.

REPORTS:

- Director/Curator Report
 - What would the board like to see in terms of programming? Keep sending your ideas and suggestions along to Amber A.
 - Highlighted upcoming programming and events.
 - Highlighted tour statistics and educational programs and classes.
- Financial Report
 - See attached reports provided by Christine.
- Fundraising Committee Report
 - Third Degree Burns is booked, and just negotiating a few contract details.
 - Tyler will deal with the liquor license.
 - Amber G will grab the items needed for the stage.
 - Next fundraising meeting, Wednesday, July 6th at Eddies at 7pm. We will need to finalise details.
 - Dates for Derby
 - November 5th, 2016 is booked.
 - Booked the Wylie Mitchell for Oct 21st, 2017 as well.

- Kathryn put forth the suggestion that if we can budget without asking businesses for sponsoring, we should.
 - Photographer for photobooth – Jennifer Durr will do for \$100/hr. includes editing and posting to facebook. We will keep her in mind as we continue to shop around.
 - Kyle Whitehead will play the bugle.
 - Spools for stand-up tables.
 - Betting/Gambling license; Kathryn will look into this.
- Governance Committee Report
 - None.

Motion by Monica Elson, seconded by Tyler Perry to accept all reports as circulated.
Carried.

OLD BUSINESS:

- Property tax should be removed from the MNP reports or amended “in kind”.
Was MNP contacted?

NEW BUSINESS:

- None.

UPCOMING EVENTS:

- Next meeting is September 8th, 2016 at 7 PM.

Motion by Amber Ganje to adjourn the meeting.

IN CAMERA:

- None.



BYLAW ENFORCEMENT OFFICER

REPORT FOR THE MONTH OF **August 2016**

Classification	Monthly Occurrences	Year to date Occurrences	Previous Year to date Occurrences
Animal Calls	21	133	126.
Animal Violations	4	14	54
Animal Impounds	2	27	57
Neglected Animals	1	4	6
Aggressive animals	0	0	4
Cat traps	7	62	63
Skunk traps	26	42.	5
Parking Complaints	12	82.	86
Parking Violations	26	341	461
Vehicles Towed	0	0	7
Unkempt Property Inspections	42	175	163
Property Violations	0	5	0
Garbage Bin notices / fines	7	31	25
Snow removal notices / fines	0	28.	0
General clean up	47	376.	202
Summons	2	15	47
Regulating signs	11	58.	9
Business license	4	20	7
Taxi Bylaw Inspections Individuals	1 1	23 49.	0 0.

SPCST Pickering
SPCST PICKERING - BYLAW ENFORCEMENT OFFICER

2016-August-31.
DATE SUBMITTED



CITY OF ESTEVAN



September 22, 2016

To: Jeff Ward, City Manager

From: Nathan Jesse, Leisure Services Manager

Re: Food and Beverage Bid Report

Introduction

On August 16 at 2:30 pm, the deadline for the City of Estevan Food and Beverage Bid's was due, and myself, Jeff Ward, Judy Pilloud and Rajvir Bhathal opened the two bids received. One bid was from Clem and Diane Wenham of Wenham Enterprises Inc. and the other from Riley Beatty of Beatz EatZ.

Review of Bid's

Beatz EatZ:

Service Options/Summary

- Beatz EatZ will provide a fresh, healthy, homemade menu at a reasonable price.
- High quality of food
- Healthy alternatives from the basic "rink food"

Qualifications/Experience:

- Has the necessary qualifications including WCB, Food Safe Level 1, City of Estevan Business Licence, Liability Insurance, and will register himself and employees in SLGA serve it right training course.
- Professional cook from SIAST
- 10 years' experience in fine dining – with the catering contracts at Estevan Curling Club for the last two years, and with Saskpower at Shand and Boundary Dam.

Comprehension of Bid

- Overall comprehension of Bid was satisfactory, but was no mention of large event catering, or speed of service at during hockey games.

Menu

- Proposed menu is straight forward would be satisfactory for both Affinity Place and Civic
- Price point is reasonable

Wenham Enterprises Inc

Service Options/Summary

- Wenham Enterprises Inc will serve a well-planned out menu that works for large functions and other events.
- Proper care and maintenance of City of Estevan Equipment and rental spaces

Qualifications/Experience

- Has the necessary qualifications including Food Safe, SLGA Serve it Right, Criminal Record Check
- 12 years' experience working for both the Estevan Bruins and City of Estevan Concessions
- Has experience in Affinity Place and Civic and is familiar our schedules and events and the facility

Comprehension of Bid

- Overall comprehension of bid is satisfactory, plan for catering large events and Bruin games.
- A few comments dictating their requests in their bid package

Menu

- Proposed menu is the same as current menu
- No prices included

Comparison/Recommendation

When comparing the two bids side by side, they are fairly similar with respect to menu and qualifications.

We feel that at this time that the competitive aspect of the bid was not as expected that we recommend council refuse to accept either tender and look at alternative methods of operating the food and beverage area.



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City of Estevan

Office of the Mayor

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PROCLAMATION

NATIONAL TEEN DRIVER SAFETY WEEK

- WHEREAS: driving is an important and exciting right of passage for youth. It is also one of the riskiest activities for young people to engage in;
- WHEREAS: teen driver safety is a significant issue in Canada. Young drivers are over represented in all road-related injuries and fatalities;
- WHEREAS: National Teen Driver Safety Week is a week dedicated to raising awareness and seeking solutions to preventable teen deaths on the road across Canada. Everyone has a role to play in creating change amongst their peers, in classrooms and in their communities.

BE IT THEREFORE: I, Roy Ludwig, Mayor of the City of Estevan do hereby proclaim October 16-22 as National Teen Driver Safety Week in the City of Estevan.

Roy Ludwig
Mayor



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ESTEVAN, SASKATCHEWAN
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City of Estevan

Office of the Mayor

TELEPHONE (306) 634-1802

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Proclamation National Veterinary Technician Week October 16-22, 2016

WHEREAS there are 420+ registered Veterinary Technologists in the Province of Saskatchewan; and

WHEREAS the SAVT proclaims the third week of October as National Veterinary Technician Week to promote in Saskatchewan, an awareness of the animal health care duties of Veterinary Technologists; and

WHEREAS the SAVT was founded to serve, support and register Veterinary Technologists in the Province; and

WHEREAS the SAVT, as a not-for-profit and non-unionized organization, places emphasis on professional and educational advancement of Veterinary Technologists, so that they may better serve the veterinary medical profession; and

WHEREAS the objectives of the Saskatchewan Association of Veterinary Technologists are to promote progressive and humane medical care for all creatures; to promote and maintain the professional image and high ethical standards of Veterinary Technologists through continuing education and public relations; to speak for Veterinary Technologists in regard to legislative action; to promote the educational and professional advancement of Veterinary Technologists and to develop and maintain a professional code of Ethics;

BE IT THEREFORE RESOLVED: I, Mayor Roy Ludwig, do hereby designate the week, October 16-22, 2016, as National Veterinary Technician Week in City of Estevan.

Roy Ludwig
Mayor