

CITY OF ESTEVAN-DEVELOPMENT INFO-SHEET

* Site Access Approach Development

In order to accommodate a new site development, redevelopment or other site changes, it sometimes may be necessary for changes to be undertaken to site access approaches/driveways. Where a new site access approach or modification to an existing site access approach requires removal or alterations to City curbs and/or sidewalks, these works require the approval of the City of Estevan. The City regulates the development of site access approaches within the public right-of-way in terms of location, sizes, and development standards/specifications.

Requirements

Property owners are responsible for arranging and paying the associated cost of any changes to curbs and/or sidewalks required for purposes of accommodating a new or modified site access approach, including any required boulevard landscape restoration. When developing new site accesses, property owners are responsible to permanently close abandoned site accesses as directed by the City of Estevan.

Property owners are required to contact the City of Estevan Land Development Services to obtain authorization with respect to the location and size of a proposed site access approach. To obtain this authorization, property owners need to submit a site plan showing the proposed location and width of the site access approach relative to their property.

If approval from Land Development Services is given, Engineering Services must be contacted with respect to obtaining a Right of Way Work Permit, prescribed construction methods, materials and specifications relating to curb cuts, curb and sidewalk construction. All works within the public Right-Of-Way require a Permit and are required to be undertaken by qualified contractors in strict accordance with prescribed construction methods and specifications. Contractors/owners are required to call the City for necessary inspections. Subject to the City's inspections, works that do not conform to City standards and specifications may be required to be removed and replaced at the cost of the property owner.

Fees

There is presently a \$100.00 non-refundable Right of Way Work Permit application fee, as well as a performance deposit associated with developing or redeveloping a site access approach. All associated development costs are the sole responsibility of the property owner.

**For Further Information, please call the Land Development Services Manager at 634-1821.
For more information on Right of Way Permit Applications and including Approach Standards and Specifications (within the Public Right-of Way) please contact Engineering Services at 634-1823.**