

**APPLICATION FOR AN APPEAL/VARIANCE BEFORE  
THE CITY OF ESTEVAN DEVELOPMENT APPEALS BOARD**

1. NAME OF APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ Fax: \_\_\_\_\_

2. LOCATION OF SUBJECT PROPERTY:

a) Legal Description: Lot(s) \_\_\_\_\_ Block(s) \_\_\_\_\_ Plan No. \_\_\_\_\_

b) Civic Address: \_\_\_\_\_

c) Zoning District: \_\_\_\_\_

3. NATURE OF APPLICATION:

New Construction \_\_\_\_\_ Addition/Alteration \_\_\_\_\_ Other (please explain) \_\_\_\_\_

4. Please describe what the Building will be used for: \_\_\_\_\_

5. Please state the reasons for appeal, the relief sought, and summarize the supporting facts behind the appeal (attach additional sheet, if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Please attach a detailed sketch plan which identifies the following;

- Lot Size and Building size
- Proposed location of Building on site including proposed dimensions from property lines and distance to other buildings on the site.
- Any other features on the site

6. A \$250.00 appeal application fee must be submitted with the application.

I solemnly declare that all of the information contained in this application is true to the best of my knowledge and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Signature of Applicant: \_\_\_\_\_

Please note the following with respect to the appeal process;

- An appeal Board hearing will be scheduled within 30 days of the date the Secretary receives a complete appeal application.
- No later than 10 days before the hearing date, the appellant, owner, Council, assessed property owners within 75 meters of the boundary of the appellants land will be notified of the appeal and provided an opportunity to be heard in favor of or against the appeal.
- The Board shall render it's decision in writing together with the reasons for the decision within 30 days after the conclusion of the hearing,
- The decision of the board does not take effect until the expiration of 30 days from the date of decision.
- The decision of the Board is appealable to the Saskatchewan Municipal Board.